



C. D. A. (ARMY)  
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Meerut Cantt-250001  
Fax No.0121-2646254



No. A/1/ROB/2018-19

Date : 27 /03/2019

To,

Officer I/C

All Concerned Sections.  
All Concerned Sub-offices.

**Sub: Annual Closing of Accounts for the year 2018-19.**

**Ref: HQr's office letter No. A/I/13311/ACA/2018-19, dated 19/03/2019.**

With regards to letter cited under reference, it is intimated by HQr's Office that there will be no Manual Account. March Supplementary-I will be treated as March Final Account. Important points for immediate action at your end are listed below.

- Interest on accumulations in various Provident Fund Accounts for the year 2018-19 may please be compiled in the March Prelim. Accounts 2019 positively. For this purpose, all fund transactions taking place during 2018-19 should be booked within March Preliminary and any rectification required should be carried out in March (Supplementary-I) 2019 Accounts. All Officer-in-charge may ensure at his level that interests on accumulations in various Provident Fund Accounts including those maintained by PAO (ORs) have been compiled. Non compilation should be cause of Administrative Action.
- Health Education cess @4% should be compiled properly replacing Primary Education cess and Secondary and Higher Education Cess in respect of eligible Tax collections (including Surcharge).
- No amount remains outstanding under "Receipts Awaiting Transactions" i.e. NPS transactions under code heads 016/04 and 016/05 at the close of Accounts for the FY 2018-19. In case the amounts remain outstanding in the code heads, the same are to be transferred to miscellaneous Suspense Head 020/61 in March Supplementary Accounts positively for clearance in the subsequent FY.
- There should be no minus transactions excepting suspense heads during the FY 2018-19.

Copy to: OA Cell  
for uploading on website.

SAO (A/C)