



कार्यालय रक्षा लेखा नियंत्रक (सेना), मेरठ छावनी  
Office of CDA (Army)

बेलवेडीयर परिसर, आयुध पथ, मेरठ छावनी  
Belvedere Complex, Ayudh Path, Meerut Cantt-250001  
फोन: 0121-2646632 फ़ैक्स नंबर : 0121-2646254, 2646216



Important Circular

No.AN/II/14 /C.Committee Women

Date- 30.04.2020

Sub: Prevention of Sexual Harassment of working women at the work place: setting up of a mechanism.

Ref: HQrs Office vide letter no.AN/XIII/13006/PSH/Corrsp./2015, dated-20.06.2019.

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It has been decided by the Competent Authority to reconstitute Internal Complaint Committee Comprising of the following Members on the above subject in this office to look into the complaints registered by women employees against their sexual harassment at work places :

- (i) Smt Rashmi Lata, AAO - Presiding Officer
- (ii) Smt Mamta Pandey, SA - Member
- (iii) Shri Anil Rai, AAO - Member (Mob. No. -7741830756)
- (iv) Shri B. N. Gaud, AAO - Member (Mob. No. -6392369313)
- (v) Smt Seema Tomar, SA - Member
- (vi) Miss Ritika kirti, Adr. - Member
- (vii) Shri P.N. Paliwal, - Member of NGO Bharat Vikash Parishad Flat No. -2 Narayan Kunj, Chitrakoot Colony, New BSA Office, Meerut Mobile No. 9411955522

2. Further necessary guidelines to prevent sexual harassment at work place have been issued from time to time by this office for wide publicity amongst officials. It is also added that an online complaint management system titled Sexual Harassment electronic Box (SHE-BOX) has been introduced by Ministry of Women & Child Development for registration of complaint online. ([www.shebox.nic.in](http://www.shebox.nic.in))

  
(Akhilesh Kumar)

Sr. Accounts Officer (AN)

Copy to:

1. The CGDA, Ulan Batar Road, Palam, Delhi Cantt- 110010
2. All sub offices under jurisdiction of CDA (Army) Meerut.
3. PA to CDA
4. GO
5. All Members of Internal Complaint Committee
6. SAOs/ AOs in Main Office
7. All Sections in Main office
8. EDP Cell (Local) : For uploading on the official website of the organization.
9. Shri P.N. Paliwal, - Member of NGO Bharat Vikash Parishad Flat No. -2  
Narayan Kunj, Chitrakoot Colony, New BSA Office, Meerut Mobile No.

9411955522

*Akshay Kumar*  
(Akhilesh Kumar)  
Sr. Accounts Officer (AN)