

कार्यालय रक्षा लेखा नियंत्रक (सेना), मेरठ छावनी
Office of CDA (Army)



बेलवेडीयर परिसर, आयुध पथ, मेरठ छावनी
Belvedere Complex, Ayudh Path, Meerut Cantt-250001
फोन : 0121-2646632 फ़ैक्स नंबर : 0121-2646254 2646216

PT. 100 No: 019

Dated: 29.08.2018

Subject: Delegation of powers: Shri Ramesh Chandra, SAO

Under the powers vested with the undersigned as Head of the Department vide Rule 14 of Delegation of Financial Powers Rules 1978 (Rule 1 of Delegation of Financial Powers Rules 1978) and Govt. of India Ministry of Finance (Defence) New Delhi Letter No. 13196(1)/70/Accts/AN dated 03.07.1970, I, T K Jajoria, IDAS, CDA, CDA(Army) Meerut hereby delegate the following powers to be exercised on my behalf by **Shri Ramesh Chandra, SAO, PAO(ORs) GRRC Lansdowne w.e.f. 23.08.2018** till further orders

Administrative Powers:-

1. Countersignature and scrutiny of reimbursement of tuition fee and CEA bills in respect of employees up to AAOs serving at Lansdowne.
2. Countersignature and scrutiny of GPF Advance/Final Withdrawal of bills in respect of employees up to AAOs serving at Lansdowne.
3. Countersignature and scrutiny of TA/DA/LTC/Medical claims/requisition for advances in respect of employees up to AAOs serving at Lansdowne.
4. (i) * Sanction of 5 days CL and 2 days RH in respect of employees up to AAOs posted in his office.
(ii) Sanction of 30 days EL in respect of employees up to AAOs posted in his office

Financial Powers:

1. To incur non-recurring expenditure pertaining to service label up to Rs. 7500/ at a time by drawing cheque at his end.

Note: The SAO In-charge, PAO(Ors) GRRC Lansdowne will immediately inform the particulars of the amount drawn by him to Accounts Officer(AN-VII) MO by name for noting the same against the allotment and watch for acknowledge.

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2. Contingent Expenditure

(e) Recurring in each case Rs. 2000/-

(f) Non recurring in each case Rs. 5000/-

3. Printing/Binding -

Petty printing and binding jobs executed through private agencies Rs. 500/- each case not exceeding a sum of Rs. 3000/- per financial year

Note:

(a) the jobs should be emergent and unforeseen

(b) The monetary limit includes cost of paper etc

4. Sanction and Payment of telephone bills subject to availability of funds

5. Local purchase of petty stationery Rs. 2500/- per annum


The exercise of powers as delegated in this order shall be subject to the following conditions:

- (i) The officer to whom the powers have been delegated shall be personally responsible for the propriety and regularity of sanction accorded and expenditure incurred. While exercising the delegated powers all prescribed rules and instructions would be followed.
- (ii) These powers shall not be re-delegated to any sub-ordinate authority.
- (iii) Financial sanction shall be accorded subject to availability of funds allotted under the contingent grant/office expenses to the Lansdowne. Utmost economy shall be exercised in exercise of financial powers.
- (iv) Cases involving doubtful or unusual features will be referred to the Main Office for obtaining sanction of the CDA.
- (v) Monthly report by 10th of the following month in r/o expenditure sanctioned in contingent Miscellaneous Expenditure may be put up to CDA for information.

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Note: In absence of Shri Ramesh Chandra, SAO, Sh. M. S. Bohra, SAO will exercise these powers.


(T K Jajoria)
CDA (ARMY)
MEERUT CANTT

No. AN/IV/017/X/Del/18
Dt. 29 .08.2018

Distribution:-

3. Sh. Ramesh Chandra, SAO, PAO(Ors) GRRC Lansdowne
4. Sh. M. S. Bohra, SAO, PAO(Ors) GRRC Lansdowne
3. All IDAS in Main Office/All SAOs/AOs.
4. All Groups in AN Section & Sections in MO
5. EDP Cell
6. All Sub-offices at Lansdowne.
7. Guard File.

SAO (AN)