

## TULIP EAR FILE UPDATES

**Tulip EAR File Update2017 and Tulip EAR File Update2018 are available under HELP---> About Modules**

Sl No	Version Date & Time	Module	Update Details
1	02.01.2019 V3.0.1 @14.30	Recoveries Report	<p>Provision made to generate report on recoveries made through bills on account of LD / Penal Interest / Security deposit, IT from contractors etc.,.</p> <p><b>create the following activity from system admin log in to generate Monthly recoveries report for Audit sections .</b></p> <p>Administrator-→ create new activity--→ create rol and input the values as under:  Activity Name – <b>Generate Monthly Recoveries Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>RecoveryCodeWiseReport (Case sensitive and no spaces)</b>  Section – Stores or Misc or IA section  Parent Menu –Stores/Misc/IA Cell  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		GST TDS	<p>Provision made to handle more than one GSTIN for a vendor.</p> <p>The GSTIN number can be updated through Modify Vendor activity.</p> <p>Accordingly Bill processing screens modified.</p> <p>GSTIN number Format validation incorporated.</p> <p>PAN number updated w.r.t GSTIN wherever data is available.</p> <p>GSTIN can be created either by auditor or AAO only. Pending GSTIN approval list action button</p>

			<p>is enabled either to AAO or AO only for approval.</p> <p>Selection of specific GSTIN number is mandatory while processing bills and recovery of GST TDS in Misc , Stores, E section, Deposit Works and DAD Contingency bills.</p>
2	04.01.2019 V3.0.2 @12.30	GST TDS	<p>Please run maintenance.</p> <p>Provision made to generate GST TDS batch file as well as GST TDS payment in r/o Sub Office transactions by Main Office.</p> <p>Provision made to generate GST State-wise Upload batch file incorporated. System displays the list of available different GST state Codes against which GST TDS was recovered from vendors during the selected month.</p> <p>GST TDS upload batch file can be generated either for entire CDA's office or office wise i.e., separate file for main office and sub offices or section wise with in the main office / sub-office or GST TDS state-wise as per the user requirement.</p>
3	07.01.2019 V3.0.3 @12.30	IT TDS	PAN is mandatory to effect IT Recovery from Vendors while processing all third party bills.
4	10.01.2019 V3.0.4 @10.30	Deposit work	Bug in processing of deposit work rectified.
		DAD-Increment Generation	<p><b>Steps for generation of PIC :</b></p> <p><b>First stage</b> involves Generation of List of Employees qualified to earn increment as on 1st January. This list will take into account Non qualifying service and leave details already available in system. In case NQS has not been fed, then this information has to be updated through activity Non-Qualifying Service and approve the record by SAO/AO of Admin II.</p> <p>After this updation, fresh PIC list, if required, can be generated.</p> <p><b>Second stage</b> After updating NQS details, Admin pay will generate increment through the activity Generate Increment from AAO and above login.</p> <p><b>Third stage</b> After Generation of Increment , Financial effect date can be changed by editing the record or increment record can be deleted, if required, in deserving cases for various reasons.</p> <p><b>Forth stage</b> involves Processing of Increment by Admin-</p>

			<p>Pay.</p> <p><b>Fifth stage</b> Generate PIC List which contains increment date, pay before and after granting of this Increment from Admin II log in.</p> <p>The above enumerated steps are also available in Admin II-----&gt; DAD PIC Generation activity screen .</p>
5	16.01.2019 V3.0.5 @17.30	DAD Pay	Income Tax assessment liability report modified. This report is available under Admin Pay->Income Tax->Tax Assessment activity. This will show the income tax liability for balance months of current assessment year.
		DAD Contingency	Logic for reflecting the list of offices for which contingency allotment exists, slightly modified. This is with reference to issue raised by PCDA(WC) regarding non reflection of a sub office for processing of EDP Bills.
6	22.01.2019 V3.0.6 @11.30	Vendor GSTIN	Bug in modifying PAN/GSTIN of Vendor rectified.
	@1530	DAD Pay	<p>Feeding of Income Tax Savings activity slightly modified to prevent additional characters/special characters creeping in along with income tax section code resulting in wrong calculation of Income Tax Liability.</p> <p>Cases where rent receipt were fed in Tulip but system generated HRA exemption has not taken into account due to above bug, such cases should be rejected and rent receipt have to be fed afresh.</p>
7	24.01.2019 V3.0.7 @1700	DAD Pay	Bug in Pay bill printing for provisional pay rectified.
8	30.01.2019 V3.0.8 @1000	R section	<p>Allot and re-allot of both single and multiple daks activities <b>merged</b> into single new activity. <b>create the following new activity from system admin log in as under:</b></p> <p>Administrator → create new activity-- → create rol and input the values as under:  Activity Name – <b>Allot Re-allot Dak</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>AllocateReAllocateDakNew</b>  <b>(Case sensitive and no spaces)</b>  Section –Stores  Parent Menu –Common Activities  Type of Rol – Common to all  Whether restricted to Supervisory Level – <b>Yes</b></p>

		Cheque Slip	<p>Print Cheque Slip modified reflect details like Dis allowance details , Recoveries like GST,IT TDS, GST-TDS &amp; PAN, GSTIN etc.,</p> <p>In case of consolidated PM CS daks like TADA/LTC etc., dak wise break up details will be reflecting in CS In case of Multiple transactions in single dak like reimbursement of News paper Bills, DAD Regular Pay bill etc., Nominal roll of the beneficiaries are printed as Annexure to CS</p>
		DadMyClaim Status	<p>To View Dad Employee Claim Status please <a href="#">create the following activity from system admin log in as under:</a></p> <p>.</p> <p>Administrator- → create new activity-- → create rol and input the values as under: Activity Name – My Claim Status Type of Menu – <b>Activity</b> Screen Name – DadMyClaimStatus <b>(Case sensitive and no spaces)</b> Section –Admin Pay Parent Menu –DAD Corner Type of Rol – Common to all Whether restricted to Supervisory Level – <b>No</b></p>
		Dad IT	<p>Sec-80EE modified to include Additional Interest on HBA for first time home buyers for the year 2016-2017.</p> <p>Sec-80D modified to include Medical Insurance for Self, family and parents for upto Rs.1,00,000.</p>
9	31.01.2019 V3.0.9 @13.30	PM data Upload	CDA Patna: Bug in PM Data Extraction of AAO Siliguri office( from Sub Office Log in) rectified.
		DB initialization	<p>DB initialization modified into stages and follow the screen navigation till Finish and Done action button.</p> <p>User log in is not be allowed till DB initialization steps are completed</p>
10	05.02.2019 V3.0.10 @1700	GST TDS Payment	Error in dak list generation for GST TDS Payment rectified.
11	12.02.2019 V3.0.11 @1730 hrs	DAD IT Calculation	<p><b>For offices where Income Tax calculation/ Generation of Form16 is through Tulip, please follow the steps below :-</b></p> <p>1. Update all Income Tax savings for the year and</p>

get it approved.

2. Update all missing details for transfer in cases through activity available in Tax Assessment and get it approved.
3. Re-process the pay bill through activity DAD Pay Generation. Re-process all cases button is enabled for AAOs and above only.
4. Under Tax assessment click on 'IT Liability Report'. This will show the income tax recovery and liability for all the employees.
5. In case Income Tax Recovery for the month has to be updated based on liability, click on button 'Update IT Recovery based on Liability'. This will update Income tax for the current month for all cases. For negative liability i.e. IT already excess recovered upto previous month or on account of missing details not fed, these case have to be manually reviewed and Income tax recovery has to be updated/deleted manually. If tax liability is less than zero system will update the IT recovery for the month as zero.
6. **For example** IT recovery of an individual for last month is Rs.15000 and the same is carry over to the current month after opening of current month DB/RPB . After processing of current month pay bill, IT liability is say Rs.13000/- , in such cases, IT recovery for the month will be updated to Rs.13000/- by the system automatically. Similarly where last months recovery is less and current month liability is more, in such cases also IT will be automatically updated by the system. All this will be done on clicking the button as mentioned in [point 5](#) above.
7. **Please ensure that pay bill is processed before updating the IT recovery.** For other cases, system will not update IT recovery automatically and these cases have to be updated/deleted manually. To facilitate identification of such cases click on button IT Mismatch in RPB. This will generate a list where IT recovery is not matching with expected liability. These cases have to be

			<p>verified manually.</p> <p>8. After Updation of IT recovery through system, reprocess all the cases so that the revised IT recovery is taken into pay bill and proceed further for finalization of Pay bill.</p> <p><b>Note - Please ensure that <u>Update IT Recovery Based on Liability</u> is to be run only once. Else every time system will overwrite the existing IT recovery and in this process, cases where IT recovery is manually updated in excess to the system calculated amounts will also be overwritten.</b></p> <p><b>NOTE2. Willfull recovery of excess IT amount , to accommodate other sources of income , in selected cases have to be updated case wise through IT Recovery activity and Reprocess the pay bill record for these cases.</b></p> <p>9. IT Mismatch in RPB Report may be analyzed and if required, take appropriate corrective action like feeding of Missing pay details or missing saving details updation etc .</p>
12	14.02.2019 V3.0.12 @1730 hrs	Dak Status report	Based on feedback from Tulip workshop, Bug in display of out standing Bill count rectified.
13	21.02.2019 V3.0.13 @ 13.00 hrs	TE	<p>Bug in TE Operation in r/o code head 015/01 &amp; 015/60 rectified.</p> <p>Based on feedback from Tulip workshop RND New Delhi, Provision made to operate <b>Class 3</b> voucher in TE activity.</p> <p>Code Head validation extended to other than LCH code head with reference to code head table.</p>
		DAD IT Form 16	Based on feedback from Tulip workshop, bug in reflection of IT recovered amounts in Form 16 rectified.
		DP sheet	Based on feedback from Tulip workshop, search provision made to select filtered Dak Ids through auto

			completion mode for preparation of DP sheet included.
		CDA13	Based on feedback from Tulip workshop, duplicate payment reference number issue while operating CDA 13 in r/o CMP Rejection cases addressed. While initiating a cmp rejection month is also required along with payment reference number.
		Dak Allocation Reallocation	Based on feedback from Tulip workshop, provision made to filter dak id with auto completion mode.
		CMP File Generation	<p>Based on feedback from Tulip workshop, provision made to filter section code and dp Sheet no.</p> <p>Payment Reference Number protocol amended as under  first 4 digits – PM Section Code  next 4 digits – DP Sheet No  next 2 digits – DP Sheet Item No ( max items allowed in a dp sheet is 99)  next 2 digits – Last 2 digits of Year</p> <p>The revised payment reference no protocol addresses the issue of limiting the 4 digits PM Section Code to 3 digits. So offices where PM Section Code is 4 digits can continue the same PM Section Code of 4 digits.</p>
		Transport Section	<p>Based on feedback from Tulip workshop following enhancements were done :</p> <ul style="list-style-type: none"> <li>i) Automatic selection of code head based on bill_type and bill_nature in the code head table has been simplified. While editing/adding a code head for Transport Section, instead of selecting bill type and bill type a pre-defined description will appear in the drop down for selection.</li> <li>ii) In the bill processing screen journey date has been moved to initial screen and for adjustment claim, this field will be the key to link to advance.</li> </ul>
		Dak	Based on feedback from Tulip workshop, restriction on rollback of a dak where PM not generated but disposed otherwise, incorporated.

		Vendor	<p>Bug in updating same PAN for vendors which are designated as branch rectified.</p> <p>Moreover when PAN has been updated for a child vendor first and PAN of parent vendor is being updated later, in such cases link the parent vendor as same vendor and then modify the PAN.</p>
14	<a href="#">22.02.2019</a> <a href="#">V3.0.14@</a> <a href="#">14.00 hrs</a>	Stores	PCDA Chandigarh: Bug in fetch dak rectified.
		DAD Pay	Additional button provided in Tax Assessment activity to generate No PAN List report.
		DAD Contingency	PCDA RND Bangalore & PAO ORS AOC: Bug in processing of News paper / Suit case bill i.e non reflection/generation of dad Emp account No in cheque Slip rectified.
		Roll back	Removing of Previous values like Civ Emp id, demand id, Adv amount, Adj amount etc., while roll backing of Civ TADA bills, OMRO, Medical claims done.
		DHR	As suggested in Tulip Work shop by PCDA RND Bangalore, the DHR modified accordingly.
		MPR	As suggested in Tulip Work shop by PCDA RND Bangalore , the MPR modified accordingly.
15	<a href="#">25.02.2019</a> <a href="#">V3.0.15@</a> <a href="#">16.00 hrs</a>	Dad Pay	Error in finalization of dad pay bill rectified.
16	<a href="#">26.02.2019</a> <a href="#">V3.0.16@</a> <a href="#">17.00 hrs</a>	E Section	Bug rectified regarding bank details of vendor and cto in cheque slip and dp sheet.
17	<a href="#">28.02.2019</a>	Code Head	Bug in TADA LTC code head creation in r/o RnD Organization rectified.
18	<a href="#">01.03.2019</a> <a href="#">V3.0.17@</a> <a href="#">11.30</a>	CMP File Generation	Bug in generation of CMP file for gem offline bills rectified.
19	<a href="#">05.03.2019</a> <a href="#">V3.0.18@</a> <a href="#">10.15</a>	Deposit Work MER	Deposit Work MER Generation modified to reflect GST Booking amount.
20	<a href="#">06.03.2019</a> <a href="#">V3.0.19@</a> <a href="#">10.15</a>	GST TDS	<a href="#">Based on User Feed back, Method of Generation of GST TDS batch generation report slightly Modified.</a>



			<p>As per the Revised method List of GST TDS recovered DAK List gets populated for generation of batch by click on Select DAKIDs button. User can select the dakids and make batches as per the required combination.</p> <p>After preparation of the selected dak list batch , click on Reset Button to refresh/display the list of pending DAK IDs for which making batch generation is pending.</p> <p>User can make any number of batches.</p> <p>Provision made to Rollback the batch prior to GST TDS CPIN number linking stage.</p>
		DadLeave	Issue rectified for part sanction of leave in Dad Leave Online.
21	07.03.2019 V3.0.19 @15.00	R Section	Bug in R Section dak diarization for multiple daks rectified.
		DAD Pay	<p>Monthly Income Tax recovery can now be done through system w.e.f regular pay bill for the month of March,2019.</p> <p>In DAD Pay Bill Config if the option 'Income Tax calculation' is selected as 'Through Tulip', then during closing of regular pay bill, system will arrive at the proportionate monthly recovery based on total income tax liability for the year. In case income tax recovery for the month has been fed by usr/task holder the same will be overwritten by system.</p> <p>System dynamically calculates IT based on the actual salary paid up to the month and proportionate salary due for the rest of the financial year and also based on feeding of <b>rebate/exemption on Home loan Interest</b> etc.</p> <p><b>IT rebate under section 80C, CC, D etc up to Rs 150000/- will be taken into account while calculating IT recovery through system irrespective of Feeding of Corresponding Savings details till December 2019. However rebate/exemption on Home loan Interest etc., if any, has to feed, based on either notional certificate or actual certificate, to avail the corresponding IT recovery benefit.</b></p>

			If automatic calculation of IT is not required then in the DAD Pay Bill Config select the Income Tax calculation option as 'Outside Tulip'.
22	12 .03.2019 V3.0.20 @ 17.00	DadLeave	Based on feedback from Tulip workshop, Provision made to generate “Monthly Leave Statement report” Office / Section / Designation wise.
		Dad Medical	Bug in processing of DAD Medical bill Allotment in r/o Sub Office bills of PCDA RnD Bangalore rectified.
		Civ Pay	<p>1. It is reiterated that, while diarising DA Arrears bill/Regular Pay bill for the month of 03/2019, dak type may be selected as Regular Pay Bill' so that Punching medium will be prepared for April 2019 .</p> <p>2. while processing LTC Encashment bills , please select Appropriate DA rate date as per the requirement. i.e., If Selected date is 01.07.2018 then DA Rate will be @9% and If Selected date is 01.01.2019 then DA Rate will be @12%.</p>
		Non-Effective Employee List w.r.t. Pay bill Query	<p>1. The following query generates the list of the employees who are not in the regular pay bill. Please examine the list.</p> <p>2. To modify the employee status of Superannuation/Deptn etc. use the activity : Admin-I &gt; Dad Employee Modify activity and approval to be done by AAO/AO.</p> <p>3. To update as T-out, use the activity Admin-I &gt; T-out</p> <p>4. Further, the list may please be given to System Admin/EDP for disabling of Login User credentials accordingly.</p> <p>5. Give the values of fk_office_id and current month before execute the query.</p> <p>1.</p> <pre>select dad_employee.account_no, dad_employee.employee_name, dad_office.office_name as presentOffice, dad_designation.designation_abbr, status_code.status_name, dad_employee.date_of_birth, dad_employee.superannuation_date, dad_employee.current_record,dad_employee.record_status from dad_employee join dad_office on dad_employee.fk_present_office = dad_office.id join dad_designation on dad_employee.fk_present_desg = dad_designation.id join status_code on dad_employee.fk_status_code = status_code.id where dad_employee.current_record and dad_employee.fk_status_code in (1,9,11) and</pre>

			<pre>dad_employee.fk_office_id = &lt;office_id&gt; and dad_employee.id not in(select dad_monthly_pay.fk_dad_employee from dad_monthly_pay where dad_monthly_pay.pay_bill_month = &lt;month&gt;) order by dad_designation.designation_level desc</pre>
23	13 .03.2019 V3.0.21 @ 13.30	CMP File	Bug in CMP file generation for the pay bill month 04/2019 rectified.
		PM Upload File	PCDA SC Pune: Non generation of PM Upload file where GST amount is less than one Rupee is rectified.
		TE	Roll back of Approved Class 2/3//5 vouchers allowed prior to PM Upload batch extraction .
		DAD DA Generation	<p>As per CGDA Letter No.AN/XIV/19015/Govt. Orders/2019 dated 06.03.2019 rates of DA enhanced to 12 % from 9%. No supplementary bill is required to be generated for the arrears for the month of January,19 and February,19.</p> <p><b>Please note that Maintenance has to be run before generation of DA Arrears Bill.</b></p> <p>Generation of DA part two order and processing of the same can be done through activity DAD DA Arrears Bill available under Admin-Pay -&gt; Dad Pay Bill -&gt; DAD DA Arrears Bill. Steps are as under:-</p> <p>Step1 : Click on 'Generate DA Order'. This will create system generated DA Part Two Order. Click on home after generation of part two order. This will refresh the page.</p> <p>Step 2: Click on 'Process DA'. This will process the part two order generated in previous step. On completion click on home for page to refresh.</p> <p>Step 3: Click on 'Review Leave Cases' for recovery of DA Arrears in respect of Leave Cases.</p> <p>Step 4: Now reprocess the regular pay bill and verify the DA Arrears.</p> <p>Please note that DA Arrears for the month of January,19 has to be made through pay adjustment for Transfer In cases created the month of February,19.</p>

			<p>Similarly, DA Arrears for the month of January and February,19 have to be made through pay adjustment for Transfer in cases created during this month.</p> <p>Please note that Maintenance has to be run before generation of DA Arrears Bill.</p>
24	15 .03.2019 V3.0.22 @ 13.30	DAD Pay	Bug in granting of Hindi Cash awards rectified.
		IAF CDA13	<p>Provision made to select one of the valid multiple Bank accounts in r/o Vendors while operating IAF CDA13 in r/o CMP Rejection Transactions.</p> <p>Provision made to select Unit Public Fund account while operating IAF CDA13 in r / o beneficiary is vendor and initial mode of payment is Cheque.</p>
25	19.03.2019 V3.0.23 @ 16.30	DAD pay	Bug in generation of PM CS while processing of Honorarium bills rectified.
26	20.03.2019 V3.0.24 @ 17:30	T-Section	As requested by PCDA(Hqrs) New Delhi, provision to process a TADA Claim with multiple code heads incorporated.
		T Section	<p>1. Provision to process a claim with payment to Third Party i.e. Authorized Travel Agents, incorporated.</p> <p>2. Create Authorized Travel Agents bank details through create vendor activity by selecting vendor category as <b><u>'Authorized Travel Agents'</u></b>.</p> <p>3. Various payment beneficiaries options available in the system are: 1. Public Fund Account 2. Employee Account 3. Part Payment to Travel agency and part payment to Employee 4 Travel agency 5. Part payment to Travel agency and part payment to Public Fund Account 6 Payment authority to Unit/Dad Office /Unit with a copy to DAD Office / DAD office with a copy to unit .</p> <p>5. Provision to generate a payment authority to Unit with a copy to Dad Office or vice-verse, incorporated.</p>
		User	Main office GO and above can be a HOS (Head of Sub Office) for more than one sub office.
		Code Head	As per HQrs letter no. A/1/11336/OBS/2018-2019 dated 07.02.2019 and CS No 69/2018 to RDR Heads (2010RPT)

			<p>receipt Interest code heads 004/08 &amp; 004/09 are abolished and new code head 004/10 has been introduced. Code modified for both for DAD and Non Dad Transactions accordingly.</p> <p>Necessary rectification action,if any , may be taken for past cases. As per the above HQrs letter.</p>
		Civ Pay	<p>Provision exists to generate LTC Encash report in r/o Civ employees. The activity may be created as under:</p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Civ Pay LtcEncash Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivPayLtcEncashReport (Case sensitive and no spaces)</b>  Section – CIVPAY or T.Sn.,  Parent Menu – Civpay or Transport,  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		DadLeave	<p>Based on feedback from Tulip workshop, Provision made to generate <b><u>“Monthly Leave Statement report” for specific period.</u></b></p>
		FIS PCDA(N), Mumbai only	<p>FIS activities incorporated. Documentation provided in help menu. Creation of necessary activities separately already intimated to PCDA(N), Mumbai.</p>
27	26.03.2019 V3.0.25 @ 13:30	CDA-13	<p>PCDA Chandigarh: Email dated 25032019 . While processing CDA 13 , validation of beneficiary's bank detail should be different from the initial bank details. But due to unknown reasons banks are rejecting the Cmp files and the same has to be processed by operating CDA13 with out change in beneficiary Bank details . To address this type of Issue, validation check is removed .</p>
		TADA Recovery Memo	<p>Bug in Generation of Recovery memo rectified.</p>
		TE	<p>Provision made for Swaping of MRO and eMRO code head operations while TE preparation incorporated.</p>
28	27.03.2019 V3.0.26 @ 15:00	Important NOTICE	<p><b>ALL The USERS are requested that DB initilization for the month of APRIL 2019 has to be done with the NEW Ear file to be made available</b></p>

			on 29032019.
		DAD Pay	<p><b>Bug in printing of Cheque slip Narration in r/o RPB 03/2019 payable on or after 01042019 rectified.</b></p> <p><b><u>If user wishes to take CS with correct narration , then Already generated PM CS cases may be rolled back and finalize the pay bill once again and approve PM CS.</u></b></p>
29	28.03.2019 V3.0.27 @ 16.00	<b>Important Notice</b>	<p>I. To have better control and monitoring of unit creation and LCH Expenditure we are modifying the unit table. Following changes to unit table has been done :-</p> <ol style="list-style-type: none"> <li>1. <b>Unit table will now contain valid list of units under The PCDA/CDA.</b> Sub-office unit list will not feature in unit table. Till if a unit is to be operated by sub office as well then the same has to be created by sub office. Thus with the same unit code, 2 records exists i.e one with Main office fk_office_id and other with sub office fk_office_id.</li> <li>2. <b>With initialization of database for 04/2019, units with sub office fk_office_id will be disabled by system.</b> If unit_code used by sub office is available in Main Office, then system will update the fk_unit in all the related transaction tables and a record is created in unit sub-office table by the system.</li> <li>3. <b>Sub office unit list will be available in unit_sub_office_table.</b></li> <li>4. <b>Creation/modification of unit will be done only by Main Office.</b></li> <li>5. If a unit is to be accessed by sub office the same have to be mapped to that sub office. This can be done by Main Office.</li> </ol> <p>II. IT is observed from DB of PCDA SC Pune , PCDA CC Lucknow and PCDA WC Chandigarh that (1) some units are exclusively operated by MO only (2) Some Units are exclusively operated by Sub Offices only (3) some units are closed by Main Office but in Active in sub office. ( 4) Some unit Codes are same</p>

			<p>but units are difference (5) PCDA Lucknow has Suffixed alphabet of Sub-office station name to identify this unit as Sub Office unit For example 7285 &amp; 7285K (kanpur)</p> <p>III. In the revised scenario Units which are common in MO and Sub Offices will be merged through programme with remarks against Sub Office unit record as “ Closed by System” or “Closed BY System - NO entry in MO” with record status as C. Corresponding Unit Public Fund details, allotment etc. are also modified by System.</p> <p><b><u>Immediate Action By MO:</u></b></p> <ol style="list-style-type: none"> <li>1. Identify the units which are operated exclusively by SUB office till now and create the same from Main Office Log in.</li> <li>2. Remove the Unit Code Prefix or Suffix from unit code master (ex 7285 &amp; 7285K).</li> <li>3. Create The units which are closed by Main Office because these unit transactions are not at all handled by MO but handled at sub office level. Take Care that if any unit is closed for all practical purposes in the PCDA/CDA organization then these units should not be created .</li> <li>4. Verify the unit Code and Unit name descriptions in common unit master and take appropriate correction action.</li> <li>5. Please go through this office observations on controllers DB (para II above) and take appropriate correction action.</li> </ol> <p><b>NOTE: The above exercise has to be done by MO before deploying New Ear file Dated 29032019 @ 1730 and before DB initialization for 04/2019.</b></p>
		DAD pay	<b>Bug in Honorarium bill processing rectified.</b>
		GST TDS	<b>PCDA RnD New Delhi: Option 'Generate For All Offices ' suppressed for Sub Office Log in users</b>
30	01.04.2019 V3.0.28 @ 10.30	DB initialization	<b>Please Take back up of March 2019 DB before DB initialization.</b>

			<p><b>DB initialization has to be done with this ear.</b></p> <p><b>If any Office Already DB initialized with previous EAR file the same my be dropped and once again DB initialization has to be done with this EAR.</b></p> <p><b>Bank Holiday on First working day of April Hence salary will be credited on 02.04.2019</b></p>
31	02.04.2019 V3.0.29 @ 17:30	Dak	Non selection of previous financial year during dak entry stage, rectified.
		TE/MRO	<p>For adjustment of TE/MRO of previous month i.e. 03/2019, thirteen and fourteen accounts, System Administrator has to configure the dates through activity MiscList.seam available under activity Administrator.</p> <p>Dak has to be diarized with dak year as previous financial year.</p>
		EMRO	<p>Provision to allocate an e-MRO by accounts section to sub office, incorporated.</p> <p>System Generated dak ids for adjustment of e-Mro both by accounts as well as audit section slightly modified. Dak ids will now be for previous financial year if scroll date is before 01.04.2019.</p>
		Allotment Detail	Bug in creation of allotment detail for previous financial year rectified.
32	03.04.2019 V3.0.30 @ 13:30	EMRO	<p>Bug in system generated dak id for e-MRO's having scroll date before 01/04/2019 rectified.</p> <p>E MROs can be adjusted upto March A/cs closing date ie., 09/04/2019</p>
	@17:30	TE	Bug in selection of code head and allotment for 03/2019 rectified.
33	05.04.2019 V3.0.31 @ 14:00	Dak	<p>During DB initialization for 04/2019, cases where punching medium generated pending dp sheet generation were not carried over automatically to next month for non lch code heads.</p> <p>Based on user request, provision to carry over such daks incorporated as part of maintenance. These daks</p>



			will now be available for dp sheet generation.
		Customs Duty	<ol style="list-style-type: none"> <li>1. Bug in roll back of allotment rectified.</li> <li>2. Provision to feed allotment unit wise, incorporated. Offices where allotment is not unit wise, can continue to feed the allotment based on code heads. In case of unit wise allotment, modify the allotment configuration given in Customs Duty Allotment activity. Button to modify the configuration is available to AAOs and above.</li> <li>3. Provision made to process a claim as provisional payment.</li> </ol>
		CIV pay	<p>Till Now system is calculating GOVT Contribution component based EMP NPS contribution component.</p> <p>Hence forth User has to input the EMP as well as Govt NPS Contribution elements separately.</p> <p>Provision made to capture NPS Govt contribution @14 % in CIV Pay Bill processing including consolidation RPB processing. Additional fields like dad_nps_govt , rnd_nps_govt, AF_NPS_govt /NAVY_NPS_govt etc., included</p>
			Provision made to process provisional Pay cases of P&A of CIV Employees.
34	10.04.2019 V3.0.32 @ 12:10	ECHS	<p><b>I. AS per HQrs Letter No. AT/IV/ECHS/UTI/Vol-V dated 13.03.2019 , instead of Regional Centers (ECHS) receiving Cash assignment from controllers and making payment to hospitals through NEFT/RTGS, now payment of online vouchers (code head( 01/365/00) will be made by controllers concerned through SBI CMP on receipt of digitally signed payment file through Regional Centers (ECHS) and no cash assignment will be issued in this regard.</b></p> <p><b>II. Accordingly In order to take up the payment procedure in respect of ECHS medical bills (Code Head – 365/00 Medical Treatment) from manual to digital payment through SBI CMP, TULIP software has been amended suitably. CDA Secunderabad has been selected as pilot site for this purpose.</b></p> <p><b>III. Based on HQrs instructions, the same will be extended to all controllers in near future.</b></p>

**IV. CDA Secunderabad may follow the following steps to process the ECHS Bills have been made.**

**1. create Echs Medical Bill new activity from system admin log in as under: .**

**Administrator- → create new activity--->create rol and input the values as under:**

Activity Name – Echs Medical Bill  
Screen Name – EchsMedicalBillList  
(Case sensitive and no spaces)  
Section – Echs,  
Parent Menu – Echs  
Type of Rol – Specific to Section  
Whether restricted to Supervisory Level – No

**2. create Echs Demand Register new activity from system admin log in as under:**

**Administrator----> create new activity--->create rol and input the values as under:**

Activity Name – Echs Demand Register – Activity  
Screen Name – EchsDemandRegisterList  
(Case sensitive and no spaces)  
Section – Echs,  
Parent Menu – Echs  
Type of Rol – Specific to Section  
Whether restricted to Supervisory Level – No

**3. create Echs Settlement Summary new activity from system admin log in as under:**

**Administrator----> create new activity--->create rol and input the values as under:**

Activity Name – Echs Settlement Summary – Activity  
Screen Name – EchsSettlementSummaryList  
(Case sensitive and no spaces)  
Section – Echs,  
Parent Menu – Echs  
Type of Rol – Specific to Section  
Whether restricted to Supervisory Level – No

			<p>4. Ensure that Unit (RC -ECHS ) is created in Unit table.</p> <p>5. Create the Code head '01/365/00'- medical treatment related expenditure , LCH column as true and link to ECHS section.</p> <p>6. Create allotment details for the above code head for the financial year.</p> <p>7. Two vendor categories viz. ECHS BENEFICIARY and ECHS BPA will be created by Maintenance activity.(<b>No manual action</b>)</p> <p>8. New Dak Type 'ECHS MEDICAL BILL' is also created for the section. (<b>No manual action</b>)</p> <p>9. Create Vendor for Bill Processing Agency – UTIISL with vendor category as ECHS BPA and mapped to ECHS Section. Create Bank Pan details and GSTN details to the vendor.</p> <p>10. Create a record in section_dv_block table for the section with appropriate pm_section_code for voucher_class I and current_record as true for the current month.</p> <p>11. Vendor (Hospital/ECHS Member) data will be created by TULIP automatically with the help of the particulars provided for the vendor.</p> <p>12. ECHS bill processing Documentation on is available under help---&gt; about modules---&gt; ECHS Documentation</p>
		DAD pay	<i>As per Govt orders, W.E.F 01.04. 2019 matching NPS Government Contribution in r/o NPS Subscribers has been enhanced From 10% to 14 %. programmes modified accordingly .</i>
35	12.04.2019 V3.0.33 @ 13:30	Unit Sub Office	<i>As Requested by PCDA(RnD) Hyderabad, a link has been provided in Maintenance activity for mapping of unit and update of fk_unit in transaction table.</i>
36	15.04.19 V3.0.34 @1500	Stores	<i>PCDA Navy Mumbai:Bug in processing of Rollback dak id by GO rectified.</i>
37	16.04.19 V3.0.35 @ 1230	DAD Pay	<i>Bug in generation of DAD IT report Annexure B rectified.</i>
38	22.04.19 V3.0.36 @ 1230	DAD CEA claims	<i>PCDA( BR) : CEA code head changed to 55/066/30 as requested by PCDA BR for their organization.</i>

		GEM On Line Bills	<p>AS per HQrs Office letter NO.IT&amp;S/962/GeM/III dated 16.04.2019, CDA Secunderabad and PCDA (WC) Chandigarh offices are selected for pilot run sites for processing of GEM Online bills generated on or after 22.04.2019.</p> <p>These offices may follow the instructions issued from time to time on this account may be followed and may contact ITSDC for further assistance on this issue.</p>
39	24.04.2019 V3.0.37 @10.30	DAD pay	<p>Provision extended to import IT recovery details every month through admin pay---&gt; Income Tax---&gt; It Recovery ---&gt; Upload IT.</p> <p>Note: New records will be created and already exiting record values will be overwritten with the new imported values.</p>
40	26.04.2019 V3.0.38 @16.45	GEM On Line Bills	To update constraint for consignment_detail table was included in Maintenance.
41	29.04.2019 V3.0.39 @11.30	DAD Pay	Incorrect reflection of NPS-GC amount in pay slip rectified.
		NPS Upload Voucher	Screen and code modified to accept NPS Govt Contribution and Employee Contribution separately.
		Deposit Work for RnD	Bug in selection of unit for sub offices rectified.
42	30.04.2019 V3.0.40 @12.30	Unit	<p>1. Bug in unit record approval rectified.</p> <p>2. To have better control over unit creation and closure, hence forth Main office has to create the record and approve along with the bank details</p> <p>3. After approval, the unit can be mapped to Sub office through IA Cell---&gt; Add/modify Unit---&gt; Unit_sub Office Map activity.</p>
	@16.00	Dad Pay Slips	Incorrect reflection of NPS-GC in Income Tax statement, rectified.
43	02.05.2019 V3.0.41	Allotment Feeding	<p>Feeding of Fund Allotment details are modified with Automatic dak id ('C' series ex: C91AC1V1) generation on saving of the record(s) by the task user for the allotment letter.</p> <p>Separate dak diarisation at R section is not required</p>

			<p>for Allotment letters and dak id gets generated while feeding the allotment details at Accounts section.</p> <p>The generated dak gets disposed off automatically on approval of the record.</p> <p>Provision also made to create multiple Code head allotment details containing in a single allotment letter.</p> <p>Step 1. Create Dak Type Allotment Entry from sysAdmin log in duly selecting dak category as Valuable through Utility----&gt;Dak /Bill Type Manager-----&gt;Dak Type----&gt; Create New Dak Type activity.</p> <p>Section: Accounts Description : Allotment Entry Dak Category: Valuable common: NO Applicability: For section Group Task Marking: required Table name : <b>LEAVE BLANK</b></p> <p><b>Note : No need to diarise the allotment letters at R section and while saving the allotment details through activity in accounts section dak id gets generated and on approval of the record dak gets marked as disposed.</b></p>
		DAD Pay NPS Schedule	PCDA SC Pune : Bug in generation of NPS schedule due to null value of fk pay bill id rectified.
		DAD pay	<p>Sub Office can process TADA LTC claims of employees who are in the pay bill strength of that sub office only.</p> <p>Ex AAO (Ahmednagar) can process the TADA LTC claims of Employees who are in the pay bill strength of AAO (Ahmednagar) and the same pay bill is processed &amp; generated by PCDA SC pune.</p>
43	06.05.2019 V3.0.42 @1215	GeM Bills	Gem team has revised the gem_bill structure, accordingly Final Bill Date has been incorporated in gem_bill table .
44	07.05.2019	GPF	Updating of Fund purpose table with purpose

	V3.0.43 @1700		'Deposit to book of motor car/motor cycle/scooter', 'Two years prior', 'Purchase of motor car/motor cycle/scooter', 'Extensive repairs/overhauling of motor car' included through maintenance.
		Deposit work	<b>RnD Organization:</b> Bug in project value updation while feeding Deposit work in Sub office rectified.  Bug in feeding of allotment details (allotting authority ) rectified
45	08.05.2019 V3.0.44 @13:30	DAD Pay	Format for Form24Q Annexure B amended as per CDBT Notification no 36/2019.  Please recalculate IT for AY 2019-2020 for all cases and generate form16 and form 24Q.
		DAD Pay	Provision to generate Form16 with sub office wise DDO TAN No and office specific authorised signatory incorporated. Offices where this provision is required i.e. CFAs ( Group of Factories), they have to use form16 configuration activity and create set of records for specific sub offices.
	@17:30	Allotment Entry	Reference no field width increased to 100 characters in allotment activity screen.
		Cheque Slip	Provision to print FIS No in cheque slip for PCDA(Navy) Mumbai incorporated.
46	10.05.2019 V3.0.45 @15:00	CMP File Approval	Non reflection of beneficiary and bank details in respect of GeM online bill in CMP file approval activity rectified.
		Specimen Signature	File size of scanned image of specimen signature has been restricted to 100kb.
47	14.05.2019 V3.0.46 @14:00	Bill Enquiry	PCDA Navy: FIS DOC NO field added to search filter in Utility---> Bill Enquiry activity.
48	17.05.2019 V3.0.47 @11.15	DAD GPF	One record will be inserted into Misc table through maintenance with key1='DADGPF FILE NO'. PCsDA/CsDA may update value1 field with respective DAD GPF file no so that the same can be printed on DAD GPF sanction note.
		Civ Pay	As per the request of PCDA (SC) Pune, capturing and displaying of specimen signature has been incorporated in the activity Consolidated pm & cs provided data is available in specimen signature table pertaining to Civ Pay groups with any one of the bill

			type ('PAY & ALLOWANCES OFFICERS', 'PAY & ALLOWANCES OTHERS', 'PAY & ALLOWANCES INDUSTRIAL ESTT', 'PAY & ALLOWANCES CONSERVANCY STAFF') and valid unit. This will be extended to other bills in due course.
		Civ Pay	<p><b>Create the following activity from system admin log in to generate Monthly Civ Pay Loan Recovery/Advances reports.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Civ Pay Loan Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivPayLoanRecReport (Case sensitive and no spaces)</b>  Section – Pay-I  Parent Menu –Civilian pay Group  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p> <p><b>Note: This report may be generated where pay bills are processed individual (record) wise and compare with the schedules provided by units.</b></p>
49	22.05.2019 V3.0.48 @14.30	GEM Bills	<b>AS requested by PCDA SC Pune, necessary Filter incorporated in GeM module so that Payment By CDA bills are only available for Task user for processing.</b>
		Unit	<b>PCDA Navy Mumbai:</b> Unit Search filters like effective, closed, Pending approval etc. and FIS Unit Code search field incorporated in Search Unit activity.
		M section	Auto population of FIS Doc No and date enabled in M section bill processing in r/o Naval units.
50	23.05.2019 V3.0.49 @11.30	M Section	Error in FIS Date rectified. Display of GSTIN in Bill Details entry screen. Rejection Memo Print modified to display FIS Doc No and Date.
		WebReports	As requested by PCDACC Lucknow web reports modified to display dak id and utr_no.
51	24.05.2019 V3.0.50 @16.30	Accounts	Presently there are two activities for scroll linking viz., scroll check (ECS linking) and GeM scroll linking (GEM Bill linking) . Now these two activities are merged into one activity viz <b>Scroll Check</b> which will take care of linking in both the tables ECS and GeM Bill.
		DAD Pay	Bug in DAD IT Form16 generation in r/o Tout /

			Superannuation/long absent etc., cases rectified. Recalculate IT for effected cases and generate Form16
52	06.06.2019 V3.0.51 @ 16.30	DAD pay	<b>AO OEF Dehradun:</b> As per AO OEF Dehradun LT. No. G/201/ Central P&A dated 23. 05.2019, Extension for classification of Muradnagar as Y category city for granting of HRA wef 01052019 not approved. Accordingly code modified.  Existing allowance part two order may be ceased wef 01052019 and <b>fresh grant part two order</b> wef 01052019 may be created for all effected cases.
		<b>Contractor Payment Details Register</b>	<b>PCDA WC Chandigarh It. No. SC/1/20/Misc dated 14.09.2018: Register of payments to Local Purchase Contractor etc (IAF -CDA 153 ).</b> <b>Create the following activity from system admin log in to generate Contractor Payments Register.</b>  Administrator- → create new activity-- → create rol and input the values as under: Activity Name – <b>Contractor Payment Details Register</b> Type of Menu – <b>Activity</b> Screen Name – <b>ContractorPaymentsList</b> <b>(Case sensitive and no spaces)</b> Section – Stores Parent Menu –Stores Type of Rol – Specific to Section Whether restricted to Supervisory Level – <b>No</b>  <b>Note: Contractor payment details can be viewed by Stores section.</b>
			Supply Order Creation activity modified as per User requirement.
		Rejection	Rejection button provided in Refund of recoveries bill activity.
		Vendor	Provision to disable a vendor incorporated. This feature is available for AAOs and above.
		CMP Payment to Public Fund	As requested by PCDA(Hqrs) New Delhi, activity provided to generate public fund wise report for a particular day reflecting therein details of all the CMP payment made to a public fund account on a particular day.  Please create an activity under D Section menu as per details below :



			<p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Public Fund Wise Payment Detail</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>PublicFundWisePaymentDetail (Case sensitive and no spaces)</b>  Section – D Section  Parent Menu - D Section  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		MER	<p><b>PCDA R&amp;D Hyderabad lt. No. A/C/R&amp;D/2554/gen Corresp dated 21.05.2019:</b> Printable details in MER modified by including DAD Office Logo, date of generation of MER, Bill No &amp; Date, SO No &amp; Date, page Nos, Project Name etc.,</p>
54	10.06.2019 V3.0.52 @ 12.00	GeM Online Bills	<p>AS per HQrs Office letter NO.IT&amp;S/962/GeM/III dated 06.06.2019, PCDA Bangalore, CDA (Army Meerut and CDA Jabalpur offices are selected for pilot run sites for processing of GEM Online bills generated on or after 10.06.2019, in addition to the existing pilot run sites viz PCDA (WC) Chandigarh, PCDA (SC) Pune, CGDA Delhi and CDA Secunderabad which was started from 22.04.19.</p> <p>These offices may follow the instructions issued from time to time on this account may be followed and may contact ITSDC for further assistance on this issue.</p>
55	11.06.2019 V3.0.53 @ 10.00	Code head Master.	<p>Code head master supplied by HQrs office imported through maintenance.</p> <p>This master is used for validation of PM data before extraction of PM data for uploading onto NCS.</p>
		Stores	Bug in bill processing(LD Recovery) rectified.
		GEM Online Bills	Provision made to display Unit Specimen signature in the GEM bill processing activity.
56	11.06.2019 V3.0.54 @ 17.30	GEM Online	Rejection reason 23 added: Bill prior to Cut Off date of Gem Online bill processing implementation in Tulip

		TE	TE validation for RDR heads modified for Code heads which can be operated on both receipt and charge side.
		MER	CDA Patna: bug in generation of MER for Siliguri Office rectified.
57	13.06.2019 V3.0.55 @ 16.30	GST TDS	<p><b><u>PCDA RND HYDERABAD:</u></b></p> <p>1. Lt.No. S/II/ R&amp;D/ 4562/Gen Corr dated 10.05.2019 : Provision made to select GST_TDS rate percent either @1% or 2% as the case may be in M bill processing screen. Default GST TDS rate value is set as 2%.</p> <p>2. TDS_IGST_Import and gst_tds_rate_percent fields are added to GST TDS table to capture relevant values while processing the bills.</p>
		PM Upload file	<p>1. FIS Bill code (FIS DOC NO) value in Dak table will be extracted and figured against Bill NO field in PM Data Extraction file in r/o PCDA Navy Organization.</p> <p>2. Bill No field value in dak table is filled with FIS DOC No in r/o Regional controller's office while processing Naval Unit bills and the same is extracted and figured against Bill NO field in PM data Upload file in r/o Regional Controller's offices.</p> <p><b><u>PCDA Navy:</u></b> Please regenerate PM Upload files Once again and verify the correctness of extracted data and take necessary action.</p>
		TE	Bug in TE operation( Code head Validation Checks in r/o suspense heads ) rectified.
58	17.06.2019 V3.0.56 @10.30	Vendor	Provision made to capture Vendor bank details mandate form submitted or otherwise in Vendor table by adding Additional field viz., mandate form received .
		RND	Swapping of Expenditure between Foreign Code heads viz., "16/929/24", "01/929/24" and "16/929/25", "01/929/25" done for CDA (R&D) organization.

		TE	Additional field Viz., parent_code_head in TE transaction table added to capture relevant value while operating TE for GST Code heads.
59	19.06.2019 V3.0.57 @09.30	GeM Online Bills	<p>It is observed from Data received from GEM server that GeM Order Id and Supply order id field values were swapped and accordingly GeM Duplicate bill Validation checks modified.</p> <p>Now GeM Duplicate bill validation will be on any one of the field values viz., 1. Gem Order ID( 'GEMC-511687771748312'), 2. Supply_order_no ('511687771748312'), 3. GeM CRAC No( 'GEMCRAC-1-511687771748312-1') 4. GeM Invoice_no ('GEM-3183219')</p>
		Task Marking	<p>Additional action button 'Remove mapping Bulk' added to Utility---&gt; Task Manager---&gt; Unit Wise distribution---&gt; Remove UW Mapping activity.</p> <p>This feature may be used to to remove all the units from one task user in single click. And these units are available for mapping to other task users.</p>
		Deposit Work MER	MER for deposit work transactions modified as requested by CDA (RnD) Bangalore vide e mail dated 12062019.
60	21.06.2019 V3.0.58 @09.30	Civ Pay	<p>Provision made to generate <b>Monthly Conservancy Expenditure Report</b> in r/o Civilian employees code head XX/560/01. Report will reflect details and summary. The activity may be created as under:</p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Civ Pay Monthly Conservancy Exp Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivPayConservancyReport (Case sensitive and no spaces)</b>  Section – CIVPAY ,  Parent Menu – Civilian Pay Group,  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
			As per the HQrs instructions <b>two fields</b> have been added in civ employee table viz <b>special case(boolean)</b> and <b>remarks(text)</b> based on which system will allow to capture the Date of Superannuation above 60 years of age and Date of Appointment below 18 years of age provided

			<p>orders are available with the PCsDA/CsDA.</p> <p>In such cases , SAO/AO may update the valid and approved records using the activity Add Civ Employee under Civilian Pay Group menu by capturing spacial case and remarks with appropriate orders.</p>
			<p><b>Fields Category, pay level</b> have been added in the Import Civ Emp Pay format which is used to import the initial data. Superannuation Date and Fund type will be automatically captured by the system based on DOB and subscription respectively.</p>
			<p>Activity to Import Civ Employee is available in tulip. The PCsDA/CsDA those who have not created the activity earlier may create now as given below.</p> <p>Administrator--&gt; create new activity--&gt; create rol and input the values as under:  Activity Name – <b>Import Civ Employee</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>ImportCivEmp</b>  <b>(Case sensitive and no spaces)</b>  Section – CIVPAY ,  Parent Menu – Civilian Pay Group,  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		GeM Online Bills	<p>As per the HQrs instructions, GeM On Line Bill Pilot Run Controllers Offices have to process GeM Online bills as per the dates intimated by HQrs office.</p> <p>Accordingly GeM Offline bills which are prior to cut Off date (pilot Run date) are allowed to process and after Cut off date, GeM Offline bills will be accepted provided corresponding GeM Online Bill is rejected with proper reason through the GeM Online Bill processing activity.</p> <p>In view of the above, While diarising as well as GeM Offline bill processing, GeM Final Bill date may be captured properly in respective screens to avoid duplicate payment.</p> <p>The Validation check to this effect incorporated in the system.</p>
			<p>Additional action button ' <b><u>Click here to download PDFs</u></b>' incorporated in GEM Bill processing Screen . This feature may be used to when corresponding PDFs are not getting opened in the bill processing scree.</p>

		Test Check DV Report	Additional <b>field 'Beneficiary'</b> incorporated in IA CELL----->Test Check DV Report.
		DAD IT	Bug in Print Form 16 in r/o Tout cases rectified.
	@1400 hrs	Dak	Bug in Multiple dak entry/list generation rectified.
		DAD pay	Link provided to view the Leave register of an employee whose LTC Leave Encasement bill is processed through Sy. Bill activity.
61		'D' Section	As per the request of PCDA (R&D) Hyd,Email cheque slips activity modified. Now cheque slips can be mailed CMP File batch wise on a selected CMP File generation date.
62	26/06/2019 V3.0.59 @1400 hrs	Cheque slip	Provision made to select particular CMP batch on a selected date for sending e-mails to beneficiaries like unit, vendor, employee.
		DAD Pay	<p><b><u>For Factories:</u></b></p> <p>I. Provision to generate PM for Regular Paybill under different factory section code where pay bill is centralized at Group Controller level, incorporated. Following steps may be followed :-</p> <ol style="list-style-type: none"> <li>1. Office wise PM section code has to be created against Admin Pay section. This can be done through activity SectionDvBlockList available under EDP menu.</li> <li>2. An exclusive DV block i.e. 1- 50 or 1-100 may be used by Group Controllers for each factory and group factories may be advised not to use the block.</li> <li>3. Pay bill generation has to be done office wise.</li> </ol> <p>II. Similarly provision to generate office wise CMP file with respective office sub office code also incorporated for all Group of Factories. For this the steps required are :-</p> <ol style="list-style-type: none"> <li>1. Create separate sub office code entry in Misc table for each office.</li> <li>2. This can be done through activity MiscList available under EDP menu as sysAdmin login.</li> </ol> <p>Field : Value</p> <p><b>Key1:</b> SUB OFFICE CODE  <b>Value1:</b> Four digit number allotted by SBI CMP  <b>Value2:</b> CMP  <b>Office:</b> Select the AO Fys Office from drop down option</p>

			<p>Bug in generation of PM based on UCC code also rectified.</p> <p><b>Note: After generation of CMP file by Group Controller , the encrypted file may be send to the AO Fys Office for their upload on to SBI CMP from their log in.</b></p>
		DAD Pay	<p>Bug in MACP cases where MACP is granted from pay level 9 to 10 has been rectified.</p> <p>Since this issue is exclusively to cases where MACP is granted from pay level 9 to 10 and not all cases of MACP, it is requested that such cases, wherever MACP part two order is processed, may be intimated to system administrator. System Administrator may update the dad_part_two_order table for selected employee with <b>desc_code</b> as 'MACP' and update field '<b>addl_information3</b>' with value 10. After this update, a PAYCOR part two order may be fed from section level.</p>
63	02/07/2019 V3.0.60 @1200 hrs		As per CGDA Lr.No.AT/II/IT/Pay Committee dated 07.06.2019, CDA Secunderabad has been selected as pilot site for implementation of crediting pay and allowances in individual bank accounts of defence civilians through Tulip. As per HQrs directions Tulip has been modified to cater for the same in respect of CDA Secunderabad.
	@1715 hrs	Gem Online Bill	Bug in processing of GeM online bill by CDA Jabalpur, rectified.
64	04/07/2019 V3.0.61 @1100 hrs	GST TDS Report	Bug in generation of GST TDS report where TDS pertains to GeM Online Bills, rectified. <b>(Issue raised by PCDA,SC, Pune)</b>
		DAD Paybill	Supplementary paybill in respect of NPS cases where NPS account is closed/settled i.e. on death/superannuation of an individual and NPS recovery is not required to be made, in such cases disable the NPS account and then process the supplementary bill. Disabling an NPS Account can be done by AAOs and above through activity Admin Pay -> DAD NPS Detail -> Update PRAN. <b>(Issue raised by CDA Jabalpur)</b>

65	05/07/19 V3.0.62 @17:45	DAD Increment	<p>Increment for 01/07/19 can be processed. Steps are as under :-</p> <ol style="list-style-type: none"> <li>1. Wherever MACP/PROMOTION granted between 01/01/19 to 30/06/19 and DNI is incorrectly shown as '01/07/2020', such cases may be reviewed and a PAYCOR may be fed from the date of MACP/PROMOTION to correct the DNI.</li> <li>2. Generate PIC through activity available in Admin II. This will show the list of eligible cases for drawing increment as on 01/07/19. The list will show last increment drawn. In case last increment data is not available in system i.e. For transfer-in cases, such cases last increment date will be shown as 'NA'(Not Available). Such cases may be reviewed and actual DNI date may be authenticated and in case DNI is not on 01/07/19 the same may be amended through modify DAD Employee activity (from Admin II Section).</li> <li>3. After PIC generation, verify the correctness of the DNI dates and feed NQS wherever necessary.</li> <li>4. Admin Pay section should generate INCR part two order and process the generated part two order.</li> <li>5. After processing, re-generate the PIC which will show the pay after increment.</li> </ol>
		T Section	<p>Incorrect booking of expenditure (raised by <b>CDA Guwahati</b>) rectified. This is due to non selection of allotment sub category during processing of claims. Now selection of allotment sub category has been made mandatory if the code head is having a sub category.</p>
		GeM Online Bill	<p>Non selection of sub category (issue raised by <b>PCDA SC, Pune</b>) during processing of online GeM Bill rectified. This was due to extra space in category name field of allotment category table.</p> <p>Some bills were rejected due to reason that product total does not match with bill amount. The mismatch of product total and bill amount was due to rounding done by GeM. This issue has been fixed now.</p> <p>Wherever PDF files are not displayed on browser due to Plug-in issue or lower version of browser, in such cases download link has been provided.</p>
		GeM Offline Bill	<p>Validation of GeM offline bill with reference to cut off date modified. Now GeM offline bill where CRAC date is before cut off date can be processed. In case CRAC date is after cut off date then the same can be processed <b>offline</b> only if the online bill is rejected and approved by AO.</p>

66	09/07/19 V3.0.63 @09.30	Dak	Bug in Allot re-allot single dak, due to FIS Doc allocation, rectified
67	09/07/19 V3.0.64 @13.30	Civilian Pay	<p>Provision made to generate Income Tax Statement generated based on the Civilian Pay bill processed individual wise and projected approximate gross income, savings, taxable income and tax etc. This IT statement is not exhaustive and for reference purpose only. The officer may arrive at actual figures by adding the arrears viz DA/LTC Encash, promotion etc and deductions, if any.</p> <p><b>create the following activity from system admin log in to generate Civ Pay IT Statement for Civilian Pay Group.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – Civ Pay IT Statement  Type of Menu – <b>Activity</b>  Screen Name – <b>CivPayItStatement (Case sensitive and no spaces)</b>  Section – Pay-I  Parent Menu –Civilian Pay Group  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		Stores	CDA(AF) New Delhi: Filtering of Bill status modified.
		R Section	<p><b>PCDA WC Chandigarh:</b> Auto completion selection with DAD Office Station incorporated in place of Drop down selection while <b>creating DAK for DAD Office.</b></p> <p><b>Unit Station</b> name included, in addition to Unit code or Unit Name, in Auto completion selection while creating UNIT DAK.</p>
		GST TDS	<p>PCDA SC Pune: First Two digits of GSTIN indicates state i.e 07 – Delhi, 27 – Maharastra, 29 – Karnataka, 37-AP etc.</p> <p>State Wise log ins for each state are provided in GSTIN portal to GST_TDS recovery Authorities.</p> <p>Accordingly, Sorting provision made to select and make GST TDS batches State Wise.</p>



68	15/07/19 V3.0.65 @13.00	GeM Online bills	<p><b>PCDA SC Pune:</b> As pointed out by PCDA SC Pune there are some cases where bill amount is rounded off to nearest rupee but sum of Product total was not Rounded off resulting PM Not tallied Error thrown by the system.</p> <p>To handle this situation fraction amounts are captured in the system and PM prepared, With decimal values , wherever required, for full amount of bill passed.</p> <p>However the matter has been taken up with HQRS and GEM team to resolve the issue.</p>
		CMP Scroll Check Main office and Sub office	<p>Through maintenance two tables viz. cmp_scroll and ecs_sub_office will be created. Cmp_scroll table will capture entire CMP scroll downloaded from SBI CMP which includes main office and sub-office payments.</p> <p>ecs_sub_office tables will capture the data pertaining to all the sub offices viz PAOs.</p> <p>Code in tulip has been modified to update the UTR No, UTR date etc in tulip viz cmp_scroll, ecs_sub_office tables in addition to existing ecs and gem bill tables (which is presently available). System will compare and automatically link the data in cmp_scroll viz payments made in tulip general &amp; gem bills and also payments pertaining to sub office. Accordingly, provision will be provided to generate to view/reports subsequently.</p> <p><b>create the following activity from system admin log in to view CMP Scroll .</b></p> <p>Administrator--&gt; create new activity--&gt; create rol and input the values as under:  Activity Name – <b>CMP Scroll MO-SO</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CmpScrollList (Case sensitive and no spaces)</b>  Section – Accounts-I  Parent Menu –Accounts  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
69	19/07/19	Civ Pay	Provision has been incorporated to generate Monthly reports on Provisional Pay/

	V3.0.66 @16.30		<p>Supplementary Charged Expenditure pay bill/Charged Expenditure EL Encashment cases processed through Consolidated Pm &amp; Cs activity.</p> <p><b>create the following activity from system admin log in to generate report for Civilian Pay Group .</b></p> <p>Administrator-→ create new activity--→create rol and input the values as under:  Activity Name – <b>Civ Provisional/Charged Exp Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivProvChargeExpReport (Case sensitive and no spaces)</b>  Section – Pay-I  Parent Menu – Civilian Pay Group  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		DAD - IT	<p>To Facilitate reconciliation easy, Monthly IT recovery schedule modified to print Voucher No at the end of each DAK ID.</p> <p>Bug , reflection of enhanced NPS GC element in gross total income of that month, in generation of Form 24 Q rectified.</p>
70	22/07/19 V3.0.67 @10.00	Dad Pay	<p>Bug , Pay Level instead of Grade Pay, in processing of MACP rectified.</p> <p>Cases like those who got Macp on 30.06.2019 with DNI MACP Fixation will get their pay fix accordingly.</p>
	@16.00	Civ Pay	<ol style="list-style-type: none"> <li>1. Please refer S.No.63 of Tulip Update Info 2019 wherein it was intimated that as per CGDA Lr.No.AT/II/IT/Pay Committee dated 07.06.2019, CDA Secunderabad has been selected as pilot site for implementation of crediting pay and allowances in individual bank accounts of defence civilians through Tulip.</li> <li>2. As per HQrs directions Tulip has been modified to cater for the same in respect of CDA Secunderabad.</li> <li>3. CDA Secunderabad vide Lr.No.Pay Tech/4024/TULIP(CIV) dated 17.07.19 requested for a provision may be made credit salary (after deducting table recoveries) to Civilian employee personal account and table recoveries viz LIC payments, PLI payments, Court attachments, Welfare fund, Co-operative credit society recoveries, CSD credit sale recovery, Union recoveries etc. to Unit Public Fund</li> </ol>

			<p>account.</p> <p>4. Accordingly, field table_recoveries has been added and provision made to credit salary into civilian employee personal account only and all table recoveries into Unit public fund account only.</p> <p>5. Cheque slip will contain '<a href="#">Bulk Payment Civilian Employees Account.</a>' and break up available as '<a href="#">Refer Annexure for details</a>' after approval of the PM &amp; CS by CFA. Beneficiary wise cheque slips viz table recoveries, prof tax will be generated.</p> <p>6. DP Sheet will be prepared in the name of the Unit Public Fund account and based on the nominal roll cmp file will be generated. Also, provision was made to generate separate nominal roll for the table recoveries.</p>
		NO PAN/GSTIN Report	<p>Vendor NO PAN/GSTIN/ NO Transaction and unit No Transaction report included in this Ear file. The generated report shows the status as on selected date.</p> <p><a href="#">create the following activity</a> from system admin log in to generate Vendor Unit Misc Report for IA Cell .</p> <p>Administrator--&gt; create new activity--&gt; create rol and input the values as under:  Activity Name – <b>NO PAN/GSTIN / NO TRANS Vendor Unit Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>VendorUnitMiscReport (Case sensitive and no spaces)</b>  Section –IA Cell  Parent Menu – IA Cell  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
71	<a href="#">24/07/19 V3.0.68 @1730</a>	Civ Pay	<p>Provision made to generate GPF Final Settlement Memo to be forwarded to CDA (Funds) Meerut in respect of Civilian employees due for retirement.</p> <p><a href="#">create the following activity</a> from system admin log in to generate Memo by Civilian Pay Group.</p> <p>Administrator--&gt; create new activity--&gt; create rol and</p>



			The bug rectified and Requested to regenerate the schedules from 0April 2019 onwards both Pdf and soft copy.
		DAD TADA	Provision made to reject Rejection TADA/LTC claim in r/o DAD employee . If the employee is in Main Office strength then Rejection memo will be addressed to the Employee otherwise to Sub Office.  Basic pay and pay level of the employee displays while processing the TADA LTC claims in the
		Civ TADA LTC	PCDA (R&D) Hyderabad: Provision made in Civ TADA LTC module to recover GST TDS in r/o payments to Travel Agency i.e., M/s Balmer & Lawrie and Co ltd.
		Allocate & Re-allocate Dak	Allocate & Re-allocate Provision extended to AO/SAO.  Additional filed Viz., Subject included in Allot/Re-allot Screen.
		DAK	CDA (R&D) Bangalore: While diarising Civ Employee Claims, Validation check of Civ Employee Unit w.r.t Civ Employee parent unit as per RPB, incorporated.
		Task Marking	Bug in re-scheduled DAK Task marking rectified.  In case of submission of DAD GPF online application , provision made for Auto Task marking of Dak, where predefined Task marking for Offline GPF Bill processing exists in the system.
		TE report	Sys admin can generate this report for all sections and Users can generate Mapped sections only.
75	<a href="#">01.08.2019 V3.0.72 @1030</a>	DAD Supplementar y Bills	Wrong reflection of Punching Medium Section code for Factories Organization where section code is required sub office wise, rectified. This is with reference to issues raised by CFA(FYS) Jabalpur.
76	<a href="#">14.08.2019 V3.0.73 @17.30</a>	Civ LPC	Provision made to generate Civilian Employees LPC in the existing activity 'Create Civ LPC' under Civilian Pay Group. <b>(Ref: Tulip Update info 2018: Sln0: 105 14.09. 2018 V2.0.103 @ CIV-LPC Register &amp; Settlement of TADA LTC )</b>  While capturing the Civilian Employee details pertaining to the Transfer-out cases system will update the credits/debits/demands provided individual

			<p>pay bill available for that particular LPC month.</p> <p>Otherwise task holder may capture the details and LPC print can be generated (link Print LPC available in the displayed list).</p> <p>System will enforce to capture the credits/debits/demands before approval of the record in transfer Out Cases.</p>
		Civ CGEIS Report	<p>Provision made to generate Civ CGEIS Report.</p> <p>This report will be generated provided the pay-bills are processed individual-wise for all units in the Controller's office from January of previous year to January of the current year and also, all CGEIS payments viz., superannuation/death/retirement etc., processed individual-wise.</p> <p><b>Note: Report will not be generated for the pay-bills processed through Consolidated pm &amp; cs activity.</b></p> <p><b>create the following activity from system admin log in to generate CGEIS Report Memo by Civilian Pay Group.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Civ CGEIS Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>PrintCivCgeisReport (Case sensitive and no spaces)</b>  Section –Pay-I  Parent Menu – <b>Civilian Pay Group</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		Civ Pay	<p>HQrs Office vide letter NO AT/II/IT/pay Committee dated 23.07.2019 directed all the PCDA's/CDAs to initiate preparatory measures to make payment of P&amp;A in Individual bank Accounts of Defence Civilians Through TULIP.</p> <p>In this connection It is informed that the Tulip System requirements to implement the above orders are Processing of Civ Employee pay bill individual record wise and capturing of corresponding bank details of Civilian employee in Tulip.</p>

			<p>Both the provisions are already exists in the system.</p> <p>Provision already exists in tulip to import Civ employee bank details Under EDP----&gt; Import Common Masters----&gt; select import Type option ----&gt; Civ Employee Bank details.</p> <p>Bulk import of Civilian Employee Bank Account and Pan No detail can be done through this activity. Format for csv file is as below. GPF/PRAN NO, EMPLOYEE NAME, IFSC_CODE, BANK ACCOUNT NO, PAN NO. Field separator used in the csv file should be '~'.</p> <p>Please go through the link available in Help -&gt; About Modules -&gt; CivPay Credit to CivEmp Bank wherein instructions to create activities and processing in brief for both viz PcsDA/CsDA those already processing Civilian Pay bill individual wise and for the first time implementing offices have been given.</p> <p><b>Preparatory work may be completed by end of the month. Presently, crediting of P&amp;A of Civilian Employee is restricted to few offices only. The other offices can process entire paybill individual wise, however, it will be credited into Unit Public Fund only. Crediting to individual account step will be activated to all the offices during September 2019 for testing purpose on dummy server. <b>These offices may wait for CGDA's instructions to go on live.</b></b></p> <p><b>Note: 1. Processing of RPB in the revised environment is explained at S.No 63 and 70 in Update Info 2019 by the CDA Secunderabad as pilot site.</b></p> <p><b>2. Regarding other Issues/modalities/methodology/SOP, if any, in this connection It is requested to contact CDA Secunderabad.</b></p>
		Civ Authorisation	<p><b>create the following activity</b> from system admin log in to capture the Civ Authorized and posted strength designation-wise by Civilian Pay Group.</p> <p>Administrator- → create new activity-- → create rol and input the values as under:</p>

			<p>Activity Name – <b>Civ Authorisation</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivAuthorisationList</b>  <b>(Case sensitive and no spaces)</b>  Section –Pay-I  Parent Menu – <b>Civilian Pay Group</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		Accounts	<p><b>PCDA (SC) Pune &amp; PCDA Chandigarh Letter No. IT&amp;S/tulip/1356/Tulip-V dated 02.07.2019:</b></p> <p>1. As requested , feeding of Allotment details centralized. Henceforth all the allotment the details of units and DAD Code heads, irrespective of Unit bills are processed at Main Office or Sub Office or Both the offices, are required to be fed by Main Office only,</p> <p>2. Generation of MER modified accordingly i.e., Irrespective of Booking of Expenditure by either MO or Sub Office, One Unit will have One MER.</p> <p>3. As for the Feed back received from <b>R&amp; D Controller's Office</b>, Practice of simultaneous Receipt of Allotment letters by Main Office pertains to Units (Labs) payment made by AO(R&amp;D) Offices is not in vogue, Hence R&amp;D Controller's <b>may continue</b> to feed the Allotments by Main Office as well as Sub Offices.</p> <p>4. <b><u>Or</u></b></p> <p>5. They can adopt the method of feeding allotments in a centralized mode as mentioned above.</p> <p><b>Note:</b> System Blocked the existing allotment records pertains to Sub Offices. A report '<b>SubOfficeAllotmentBlockedBySystem.xls</b>' containing the list of records blocked by system gets generated in <b>Reports</b> Folder. SysAdmin May hand over the list to Accounts section of Main Office to <b>feed the details immediately</b> as a one time exercise so that Sub Office can process the claims pertains to booking of Expenditure involved against these code heads.</p>
		DAD Allotments	<p><b>Hence forth All the allotments are required to be fed by Main Office only.</b></p> <p><b>Main Office have the option of booking of expenditure to either against main office allotments or Sub Office allotments.</b></p>



			<p>Sub Offices can book the expenditure against their allotments only. Centralized MER will be generated and the same is available for Sub Offices as well.</p>
		DAD Fund Schedules	<p>Those who are unable to Generate Fund Credit Schedules may execute the following query and generate report:</p> <p>update dad_fund_sub_refund set ref_amount=0 where fk_dad_paybill is not null and recovery_type='S' ;</p>
77	20.08.2019 V3.0.74 @14.00	ECHS	<p>CDA Secunderabad Lt No. ECHS/Pre Audit dated 14.08.2019 &amp; 19.08.2019:</p> <p>Provision made to feed Income Tax recovery rate in r/ o Hospitals who obtained TDS exemption of mandatory recovery rate of 10% from IT department for a specified period.</p> <p>Please go through the ECHS Documentation available under HELP menu and also Read Me</p>
		FIS Doc No	<p>As requested by PCDA (Navy) vide Lt No. EDP/036/Tulip dated 14.08.2019, FIS Number and Bill amount are made non Editable fields in r/o FIS Imported data cases.</p> <p>Feeding of Allotment details modified as requested by PCDA (Navy).</p>
		E-Service Book	<p><b>create the following activity</b> from system admin for viewing e-Service Book through respective user login under DAD Corner</p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>e-Service Book</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>EServiceBook</b>  <b>(Case sensitive and no spaces)</b>  Section –Admin-I  Parent Menu – DAD Corner  Type of Rol – Common  Whether restricted to Supervisory Level – <b>No</b></p>
78	22.08.2019 V3.0.75 @17.30	MER	<p><b>PCDA(Navy) Mumbai:</b> Capital code head Expenditure report included under Accounts ---&gt; MER generation ---&gt; Generate MER ---&gt; Expenditure Report ----&gt; Capital Code Head Expenditure Report Activity</p>

			<b>Note: All the Controllers can generate this report.</b>
		TE	Bug in TE processing due to centralization of allotment details rectified.
		MISC	Non generation of PM for sub offices due to centralization of allotment details rectified.
79	23.08.2019 V3.0.76 @16.30	GeM Bill	Validation check of GeM online bill with reference to rejected offline bill modified.
		DAD TADA	Non reflection of sub office allotment while processing bill at sub office, modified.
		TE	Non reflection of charge side entries in PM rectified.
80	27.08.2019 V3.0.77 @12.30	Civ Pay	<p>Based on the request of PCDA Bangalore regarding manpower and expenditure incurred on Pay &amp; Allowances by all regular central Govt Civilian employees and format provided thereon, an activity is provided to generate the Civilian Expenditure Report. This report will be generated based on the data available in Tulip viz individually processed pay bills, Consolidated Pm &amp; Cs, Individually processed supplementary claims, Civ Cea Claims, Medical and TADA-LTC etc. and may not be exhaustive. Missing details may be incorporated.</p> <p><b>create the following activity from system admin log in to Generate Civ Pay Expenditure Report under Civilian Pay Group.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Civ Pay Exp Report</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>PrintCivPayExpReport (Case sensitive and no spaces)</b>  Section –Pay-I  Parent Menu – <b>Civilian Pay Group</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		Stores	Bug in non debiting of allotments raised due to centralized feeding of allotments in r/o bills processed by Sub Offices rectified.
		Medical	Bug in non debiting of allotments raised due to centralized feeding of allotments in r/o bills processed by Sub Offices rectified.
81	27.08.2019	FIS NO	PCDA(Navy) Mumbai: As requested vide letter

	V3.0.78 @ 17.30		No.EDP/036/Tulip dated 14.08.2019, FIS No and amount field values imported into tulip system through Xml files are made non editable.
		Vendor	As of now feeding of Vendor details including bank A/C Nos are mandatory even for rejection of Bills in Stores and M section. Controller's requested that bills are to be rejected for want of vendor bank mandatory form. Accordingly this has been modified partially i.e., Vendor details are mandatory and not vendor bank account details for Rejection of bills.
		POL report	As requested by PCDA (AF) New Delhi , Control totals incorporated in the POL report.
82	30.08.2019 V3.0.79 @ 16.30	DMRO	<p>New Provision of DMRO activity included in this ear File.</p> <p>SysAdmin should create a dak type 'BANK SCROLL' as valuable for respective accounts section that will process DMRO. While creating dak type select table name as bank_scroll.</p> <p><b>create the following activity from system admin log in to Accounts Section.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>D MRO List</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>DmroList</b>  <b>(Case sensitive and no spaces)</b>  Section –Accounts I  Parent Menu – <b>Accounts</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p> <p><b><u>Procedure to link DMRO as under:</u></b></p> <ul style="list-style-type: none"> <li>• Accounts Section can create new credit scroll through activity DmroList. This can be done by Auditor and requires approval of AAO. Click on button 'Create BankScroll'. Enter the details of bank scroll and save the record.</li> <li>• AAO can approve the credit scroll. Click on button Bank Scroll List. Edit the record and approve the scroll.</li> <li>• Approved scrolls are now ready for adjustment through Transfer Entry. In the DmroList activity</li> </ul>

			<p>click on button 'DMRO TE Adjustment'. List of un-adjusted bank scroll will appear in the list.</p> <ul style="list-style-type: none"> <li>• Select the bank scrolls for which TE is required to be generated. After selection click on 'Adjust DMRO Through TE'. This will create System Generated Transfer Entry along with PM.</li> <li>• TE adjustment of bank scroll generated above requires approval of AAO. Approval of this system generated TE can be done through Transfer Entry activity.</li> </ul>
		DAD Contingency	<p>Some controller's requested to make a provision in such a way that one of the sub Office can process DAD Contingency bills of attached sub offices like the same station offices.</p> <p>Provision incorporated to process such cases. Sub office which can process bills of other sub offices need to be configured first. This configuration can be done by AAO or above of Main Office only. A link has been provided in existing Dad Office Contingency Bill processing activity to add/amend sub office configuration.</p> <p>Main office can have the option to process all the sub offices bills.</p> <p>All the allotments , irrespective of bill processing by MO or Sub office, have to be fed by Main office only</p>
83	30.08.2019 V3.0.80 @ 13.30	Gem Off Line Bills UTR Report	<p>Provision made to generate GeM Offline Bills UTR number report – unit wise for selected period.</p> <p>Provision also made to send the report by e-mail to the units.</p> <p><b>create the following activity from system admin log in to D Section.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – GeM Off Line Bills UTR No Report  Type of Menu – <b>Activity</b>  Screen Name – <b>GemOfflineUtrReport (Case sensitive and no spaces)</b>  Section –D - Section  Parent Menu – Disbursement  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
		MER	Bug In MER generation rectified.

		FIS Doc	<p><b>PCDA (Navy) Mumbai</b></p> <p>Provision made to fetch old dak id FIS Doc No and date details while creating new Dak Id for resubmitted FIS Bills in R section.</p> <p>If the R section Task user enters Old Dak Id for resubmitted FIS Doc bills then corresponding FIS Doc details are fetched while processing the bills in Stores/ M section.</p>
84	30.08.2019 V3.0.81 @ 13.00	MER	<b>Bug in generation of MER with printing of Forwarding memo rectified</b>
85	30.08.2019 V3.0.82 @ 13.00	TE	<b>Approval levels modified/corrected.</b>
		Gem Offline Bills UTR NO	<b>Bug in generation and e mail of Gem Offline Bills UTR NO report rectified.</b>
		TADA Demand	Bug rectified in wiring TADA demand register . Please run the maintenance.
		UTR NO	UTR No is required to be updated on GeM Portal in r/o Gem Off Line bills processed through Tulip. UTR No is captured while linking of CMP Scrolls by the Accounts Section in the System. Provision made to view the UTR NO in Utility ---> Bill Enquiry activity under View Status action button.
86	10.09.2019 V3.0.83 @ 17.30	ECHS	Provision made in D section to E mail cheque slips to ECHS Beneficiary (Hospital) .
		Civ Employee Bank Details	<p>Validation check to prevent duplicate bank account number in r/o civilian employee incorporated.</p> <p>AAO of Civilian Pay Section can disable the existing Bank account.</p> <p>Approval of AO/SAO is mandatory for Civilian employee bank details record.</p>
		DAD Re-employed	In case of payments to be made to DAD Employee who was re -employed as a consultant while creating vendor record please select the Vendor Category as 'DAD REPMLOYEED'.
		Dak disposal	Bug in dak disposal in r/o Refund of recoveries activity rectified.

87	12.09.2019 V3.0.84 @ 16.30	Dad Contingency Bills	Provision made to return DAD Contingency Bill
		DAK	Bug in dak list generation rectified
88	17.09.2019 V3.0.85 @ 14.15	IOC Bills	<b>PCDA(AF) New Delhi:</b> As requested vide No. EDP/Tulip/Corrs dated 6-09-2019,. Provision made to generate XML file for rejected and approved file . This is available against the rejected Dak Id in approved bills List.
		CIV TADA	Bug in Civ employee Account No validation while processing TADA claims rectified.
		Civ Pay Crediting to Individual Account	For CDA Secunderabad - It is intimated that Two fields have been introduced in civ_employee_pay_transaction table to capture the bank details (individual, if available; otherwise Public Fund will be captured). The details will be available in 'Civ Paybill Process' activity. The same bank details will be captured while posting the data for CMP file using the activity Civ Pay Neft Transfer. Changes, if any, in bank details, the task holder has to reprocess the cases to capture correct bank details using 'Civ Paybill Process' activity. The cases which are in pipeline may be reprocessed so that the bank details can be captured by the system. Otherwise error may occur. Further, while generating the Pm & Cs system will prompt that, the cases in which the individual account is not available the amount will be credited to the Public Fund account and will be reflected in table recoveries. Accordingly Pm, Cs and nominal rolls will be generated.
		Civ Pay	As per the request of CDA (R&D) Bangalore, provision to Import Civ DA has been incorporated. The format is available in the activity itself.  <b>create the following activity from system admin log in to Civilian Pay Group.</b>  Administrator- → create new activity-- → create rol and input the values as under: Activity Name – <b>Import Civ DA</b> Type of Menu – <b>Activity</b> Screen Name – <b>ImportCivDa</b> <b>(Case sensitive and no spaces)</b> Section – Pay-I Parent Menu – Civilian Pay Group Type of Rol – Specific to Section Whether restricted to Supervisory Level – <b>No</b>

			<p>After importing the data in the prescribed format by the task holder, bill can be processed through the existing activity 'Process Civ DA' . If the activity is not available the same may be created as given below.</p> <p><b>create the following activity from system admin log in to Civilian Pay Group.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Process Civ DA</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>CivDaBonusList</b>  <b>(Case sensitive and no spaces)</b>  Section – Pay-I  Parent Menu – Civilian Pay Group  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p>
89	19.09.2019 V3.0.86 @ 1100	Accounts	<p>PCDA (R&amp;D) Hyderabad vide their Lr.No.A/C/R&amp;D/2554/ Gen Corr dated 27.08.2019 addressed to HQrs office with a copy to ITSDC, Sec'bad intimated that Debit Scrolls pertaining to Cheques are being received in their office in soft copies viz in odt format from FPB. Further, they are able to convert into csv and requested to give provision to import the cheque debit scrolls. Accordingly provision has been made in tulip.</p> <p><b>create the following activity from system admin log in to Accounts Section.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Import Cheque Debit Scroll</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>ImportChqDebitScroll</b>  <b>(Case sensitive and no spaces)</b>  Section –Accounts I  Parent Menu – <b>Accounts</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>No</b></p> <p>While importing if the debit scroll is already available in the database then scroll no and scroll date will be updated and schedule3 will be linked accordingly. If not available fresh record will be created in debit scroll table. Similarly,</p>

			whenever schedule3 is imported or fed into the system then system will automatically links, if the corresponding debit scroll is available.
		Civ Pay	<p>Provision has been made in tulip to capture the <b>NPB Date</b> pertaining to the Civilian Non-Industrial / Industrial Employees in Misc Table <b>Every month by the respective</b> offices by SAO/AO. System will pickup the NPB from Misc Table while generating PM &amp; CS for Regular Pay bills. Hence updating of NPB date is mandatory. If NPB date is not available then PM &amp; CS will not be generated. This will be enforced from next month onwards.</p> <p><b>create the following activity from system admin log in to Civilian Pay Group.</b></p> <p>Administrator- → create new activity-- → create rol and input the values as under:  Activity Name – <b>Update Civ NPB</b>  Type of Menu – <b>Activity</b>  Screen Name – <b>MiscNpbList</b>  <b>(Case sensitive and no spaces)</b>  Section – Pay-I  Parent Menu – <b>Civilian Pay Group</b>  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – <b>Yes</b></p>
		POL Xml Rejections	<p><b>Only for PCDA(AF), New Delhi:</b></p> <ul style="list-style-type: none"> <li>As per the request vide Letter NO EDP/Tulip/Corr dated 06.09.2019 , a button has been provided in Bill Processing activity under Stores Menu '<b>Generate POL Xml Rejections</b>', to create an xml format file for a given period.</li> <li>Further, mailing of the rejections can be made by providing mail id in unit table against the unit code.</li> </ul>
90	19.09.2019 V3.0.86 @ 1700	Blocking of Allotment for LC	<b>As requested by PCDA(RnD) Hyd</b> , provision to block allotment for the LC amount released, incorporated. This is available in the existing activity available in Allotment Detail to block the Cash Assignment amount.
91	23.09.2019 V3.0.87 @1715	MRO	Bug in MRO rectified.
92	30.09.2019 V3.0.88 @1100	Dak type	It is observed from Controller's DB that many Duplicate Dak Types viz., Ordinary Letters, Cash Assignment mapped to Admin , CASH Requisition mapped to Admin 1etc., exists in Sections. While diarisation, Dak Entry User is Getting Duplicate Dak Type Options. Provision



			<p>made to disable / remove these Duplicate/ Unwanted Dak Types.</p> <p>This can be done by System Administrator through Utility ----&gt; Dak / Bill Type Manager ----&gt; Dak Type Activity ---&gt; Edit ----&gt; Disable ----&gt; Save ----&gt; Done.</p>
		GeM Bills	<p><b>PCDA Bangalore</b> has reported that In some cases the GeM Online Bills have more than one CRAC Number for single GeM Supply Order. Accordingly validation check to identify Duplicate GeM Online / Offline Bills modified and bills are allowed to process one Supply Order with more than One CRAC Number.</p>
93	04.10.2019 V3.0.89 @ 1730	Duplicate Bank account Number List	<p>Provision made to .xls file generate Duplicate Bank Account Number list in r/o Civ Employee, Dad Employee, Vendor, Unit . Please go through the list and, if required, delete/disable unwanted/duplicate bank account records.</p> <p>This action button is available for System Administrator under Administrator---&gt; Misc List activity.</p> <p>Duplicate bank Account Number validation incorporated while importing Civ Employee Bank Account details though Import bank details activity. Import log file gets generated after successful import for verification of user.</p>
		Civ Pay	<p><b>Please refer to S.No. 76</b> viz preparatory work for crediting of P&amp;A of Civilian Employee. As stated earlier all the regional CDAs and R&amp;D offices are using Tulip to credit the P&amp;A in r/o Civilian Employees to Public Unit Fund Accounts. As per HQrs letter all the offices are supposed to implement the new system as intimated above. Therefore, all the offices may test before going for live. <b>Especially PCA (Fys), PCDA (Navy) Mumbai etc</b> offices may go through the activities. They may require to <b>update civ_designation. Customization</b>, if any, may be intimated for examination.</p> <p><b>Crediting to individual account step has been activated to all the offices for testing purpose on dummy/testing server. All the offices may wait for CGDA's instructions to go on live.</b></p>
		DAD TADA LTC	<p><b>AAO Kolkata under PCDA Patna:</b> Provision made to process TADA LTC claims of Sub Offices ( Station wise or otherwise) configured to AAO Kolkata.</p> <p>As per revised configuration , an employee born in the strength of AO GE / LAO etc is configured to one of the sub Office like Area Accounts Office / PAO where tulip</p>

			<p>Bill processing activities are mapped can process the claims of these mapped office employees and booking to respective offices.</p> <p>Main Office can process all the employees of the Organization irrespective of Sub Office configuration is done or otherwise.</p>
		GeM Online Bills	<p>Some of GeM online bills are invalidated due to validation check of Product total should tally with that of Supply Order amount. Bill amount is Rounded off to nearest rupee without rounding of SO amount and product Amounts by GeM Team. The issue has been taken up GeM Team By HQrs Office.</p> <p>As an adhoc solution to clear the Out standing / Pipe Line GeM Online bills, the validation is modified / changed to Product Total should not exceed GeM Bill amount , instead of Supply Order amount,.</p>
94	09.10.2019 V3.0.90 @ 1730	Ad hoc Bonus	<p>HQrs Office Vide its Letter NO. AN/XIV/19015/Govt Orders/2019 dated 07.10.2010 informed that Grant of Ad hoc Bonus to Defence Civilian Employees.</p> <p>Accordingly provision made to generate Ad hoc bonus bill to DAD employees through Admin Pay---&gt; Dad Pay Bill---&gt; Bonus Bill Generation.</p> <p>Please go through the <b>Read Me</b> action button to Know How to Process the Bonus Bill.</p> <p><b>Note: As of Now , PLB for Ord Factories Organization yet to be announced. Hence It Is requested Tulip Users of Fys Organization not to generate bonus Bill Till further instructions from ITSDC.</b></p>
95	10.10.2019 V3.0.91 @ 1600	Ad hoc Bonus	<p>Bug in arriving No of NQS days excess by one day , rectified.</p> <p>If the Bonus bill already generated and not finalized and the same wanted to be regenerated with correct values then system admin may run the following query and regenerate Bonus Bill.</p> <p>delete from dad_monthly_pay where pay_bill_month='10/2019' and paybill_type='B' ;</p>
96	15.10.2019 V3.0.92 @ 1730	Stores	<p><b>CDA Secunderabad &amp; PCDA (AF) New Delhi:</b> Bug in display of Processed bills List rectified.</p>

		DAD Pay	<p>As per CGDA Letter No.AN/XIV/19015 /Govt. Orders/ 2019 dated 15.10.2019 DA enhanced to 17 % from 12%.</p> <p><b>Please note that Maintenance has to be run by System Administrator before generation of DA Arrears Bill.</b></p> <p><b><u>Important Notes:</u></b></p> <p>Please Note that DA arrears bill for the period 07/2019 to 09/2019 will be prepared as supplementary Bill.</p> <p>Please note that arrears of DA will be calculated by the system based on pay and allowances as on the affect date and as per RPB for 10/2019 strength.</p> <p>On process of DA, pay and allowances will be reviewed from 01/07/2019 and hence where-ever pay details have inconsistencies, such cases may show arrears of payment or recovery against other pay codes as well. From section level if any adjustments have been paid without rectifying the pay details, such adjustments will not be taken into account for calculation of arrears. Therefore, before processing of DA, ensure that pay details are correct as on date.</p> <p>In case of incorrect pay details, effort may be made to rectify the pay details first, by feeding or editing appropriate Office Order, otherwise this may lead to incorrect arrears on processing of DA.</p> <p><b>Note:</b> It is advised, during the process of DA arrears bill and until its finalization, do not feed / process any part two order involving payment of arrears and also regular pay bill records to avoid confusion / mixing of other arrears elements in DA Sy Bill.</p> <p><b><u>Stage I Generation of DA Order and Processing:</u></b></p> <p><b>Step 1.</b> Click on 'Generate DA Order'. This will create System Generated DA Order for all the cases who are in current month pay bill strength.</p> <p><b>Step 2.</b> If pay details are available as on 01/07/2019 then DA Order will be generated from 01/01/19 or else from the date when pay details were created i.e. for transfer-in or appointment cases after 01/07/2019.</p>
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**Step 3.** Once DA Orders are generated the record status should show as 'P'. If no records are reflected on completion of the process, refresh the page.

**Step 4.** Click on Process DA button. This will process the DA order and arrive at the arrears.

**Step 5.** After completion of Process DA Button, you can check the Employee Pay Detail for changes in DA rates.

**Step 6.** Existing activity of View Arrears may be used to check individual arrears by clicking on Amount Field name and search filter field values . Abnormal amounts, if any, may be reviewed and delete the records if required from AAO and above log in.

**Step 7.** After Process, click on Home to refresh the page. The record status should now show as 'V'.

**Step 8.** Click on 'Review Leave Cases'. This will recover the DA for HPL and EOL Period.

### **[Stage II Creation of Supplementary Bill](#)**

**Step 9.** Click on 'Create Supplementary Bill'. Initially no records shall be there.

**Step 10.** Click on Generate New Bill. This will create supplementary bill for all the employees against whom some arrears have been generated.

**Step 11.** After generation of new bill, refresh the page. List of employees and net pay as a result of supplementary bill will be reflected.

**Step 12.** To take print out of the supplementary bill, click on 'Print Supplementary Bill'.

**Step 13.** If number of supplementary pay bills should be as per configuration of Regular Pay bill, then click on option 'As per Regular Pay Bill'. If only one consolidated bill is required then click on 'Consolidated Single Pay Bill'.

**Step 14.** Click on 'Generate PDF. This will create the print file of supplementary pay bills which will be listed on the page.

**Step 15.** Before finalization, it may be ensured that all the

cases are verified where arrears amount is more than Rs.5000/-

**Step 16.** To finalize the bill, click on 'Finalize' button and in the resultant page list of supplementary bills will be reflected.

**Step 17.** Finalization can be done on individual bill for which click on 'Finalize' link on the right side of supplementary pay bill. Finalization of all the bills can also be done by clicking on 'Finalize All' button.

**Step 18.** After finalization, Generate PM/CS and approve the bills. Approval link will appear at SAO/AO level.

**Step 19.** Finally click on 'Write CMP Record' and Generate DP Sheet.

**Important Note:**

**Step 20.** Wherever, adjustments have been made on account of pay and allowances earlier and arrears now generated does not pertain to the relevant period or amount, these cases may be reviewed and in case the arrears are not to be paid the same may be deleted from view arrears activity, through AAO login. After removing the elements from arrears, the supplementary bill record has to be re-calculated. This can be done by clicking on Edit button against the particular employee in the supplementary bill screen. After re-calculation please ensure to take reprint of the bill instead of downloading the bill. Download will simply show the existing supplementary bill before modification or already available bill in the system. Reprint will refresh the existing supplementary bill with the modifications carried out.

**Step 21.** Provision to delete an employee record from supplementary bill screen is also available. This may be used if required for transfer out cases. Option to edit, delete, recalculate exists till finalization of the bill. After finalization do not edit, deletion or re-calculation is possible.

**Step 22. Employees who retired during July, August and September 2019 will not be figured in this supplementary Bill. Separate Sy.Bill has to be prepared manually for retired individuals..**

			<p><b>Step 23.</b> Arrears calculated by System due to processing of HRA/TPA/Promotion etc., part two Orders , prior to DAD Sy Bill Processing, will be picked in this sy. bill. If these arrears are intended to be paid along with Regular pay bill then these records can be de-linked from this Sy. Bill.</p> <p>To do this First delete this record from DA Sy. Bill by editing the record and delete. Next process the individual pay bill record of this employee and view the pay bill elements to confirm that all the arrears records are figured in the pay. Then go to View arrears activity and edit the records which are going to be de-linked from RPB ie., DA related elements from AAO/AO/SAO log in . After completing this de-linking, go back to DA Sy bill activity and create new sy bill record.</p> <p>Automatically all the records de linked in earlier stage will be reflected in this Sy bill record. Proceed further finalization as per above steps.</p> <p><b>Note 1.</b> Please note that DA Arrears for the month of July,19 has to be made through pay adjustment for Transfer In cases created during the month of August ' 2019.</p> <p><b>Note 2.</b> Similarly, DA Arrears for the month of July 2019 and August' 2019 have to be made through pay adjustment for Transfer in cases created during the month of September 2019.</p> <p><b>Note 3.</b> Similarly, DA Arrears for the month of July 2019 , August' 2019 and September 2019 have to be made through pay adjustment for Transfer -in cases created during the month of September 2019.</p> <p>The above Instructions (Documentation) are also available at DAD DA Arrears Bill -----&gt; Read Me activity.</p> <p><b>Please note that Maintenance by System Administrator has to be run before generation of DA Arrears Bill.</b></p>
		Civ Pay	As per CGDA Letter No.AN/XIV/19015 /Govt. Orders/ 2019 dated 15.10.2019 DA enhanced to 17 % from 12% for all Defence Civilian Employees. Programmes modified accordingly.
97	17.10.2019	Stores	Bill Processing screen modified like M & T section

	V3.0.93 @ 1730		<p>screens.</p> <p>It is observed from some of the Controller's DB that Audit Drill, Recoveries &amp; Disallowances Code details are missing the same may be added / updated using the respective activities from AAO Log in.</p> <p><b>Selecting minimum one of the Audit Drill checks is mandatory to process stores Bills.</b></p> <p><b>In case of Civil Hired Transport bills, all the filed values of CHT items are to be filled for processing CHT Bills.</b></p> <p>With regard to LD It is requested input values of the Contract amount, Principal Amount , No of days and % of LD to be recovered to enable the system to calculate LD.</p> <p>With regard to IT It is requested input values of the amount on which IT is to be recovered , IT section and % of IT to be recovered to enable the system to calculate IT.</p> <p>In case of other recoveries please input the amount to be recovered in the amount field.</p> <p>Please go through the screens carefully and Further modifiacations required if any may be communicated to ITSDC for further action.</p>
98	21.10.2019 V3.0.94 @ 12.10	Stores	<p>Section DV Block for Stores Group have to be created section wise in respect of offices where more than one store section is processing the bills. In cases section dv block is already created section wise, then no action is required to be done.</p> <p>Thus if a CDA Office is having 4 store sections processing the bills, then minimum four entries, section wise, are required to be created in Section DV Block. In case MES unit bills are also processed then each section should have two entries viz one for Class 1 voucher with nature as NONMES or blank and other for Class 9 voucher with nature as MES.</p>
99	22.10.2019 V3.0.95 @ 17.30	Stores	<p>Bug in recveriy of more than one element like LD,IT etc., Rectified.</p> <p>Filters incorporated to see the pending Bills list of the Audtor under a AAO .</p>

			Capturing of Invoice NO And Vendor filed values and made non Mandatory in case of Bills to be returned.
		ECHS	In case of Individual reimbursement medical claims of ECHS, BPA Service fees, GST amount will not be deducted from individual payable amount and will be deducted from the code head amount.
100	25.10.2019 V3.0.96 @13.30	DAD Pay	With reference to PCA(Fys),Kolkata letter no.Pay/Tech-I/05/Bonus/Cir-07 dated 25/10/19, PLB Bonus Generation through supplementary pay bill, incorporated.
	@17.30	Stores	Stores bill processing screen slightly modified. GeM Off-line details to be entered in first screen. Linking of Supply order/Contract agreement is available in next screen.  Code heads mapped to a section of Stores group will now be available to all Store Sections.  Filtration of bills in SAO/AO login provided as per task user heirarchy.
101	28.10.2019 V3.0.97 @17.30	Dad Pay	As per CGDA NO. AN/III/3060?I/ Vol VIII dated 06.05.2019 ( Ammendment to OM Part I- CS NO 04/2019) <b>Cash awards for Hindi</b> rates are revised wef 01.04.2019 based on Correction Slip to OM Part I .
		Canteen Allowance	As per Min Of P&PG&P, DOPT No. 3/3/2015-Dir(C) dated 04.06.2019, Canteen Allowance to DAD Canteen Employees designated as Asst.Manager Cum StoreKeeper is revised to Rs. 375/ per month w.e.f 01.07.2017.
102	30.10.2019 V3.0.98 @17.30	Dad Nps schedule	Bug in NPS Schedule generation for DAD Address sy.bills rectified. Please Regenearte the schedule.
		CDA 13	<b>PCDA (SC) Pune:</b> Provision made to process GeM Online Bill CMP Rejection cases through CDA 13 activity. Users may follow the screen / links provided in the activity.  Rejected CMP DAK transaction details like CMP Rejection Reference NO, DAK ID, Beneficiary, Bank details, Unit etc., gets displayed. If the Vendor record already exists in tulip DB as a regular supplier then System will link and display the existing vendor bank details. Otherwise click on hyper link to create new bank details based on NEFT mandatory form from CDA 13 activity it self. No need to update/correct the bank details by IA Cell for CDA 13 cases.



			Multiple CMP rejection Transactions can also be selected in One CDA 13 provided beneficiary is same and with or with out same bank account too.
103	01.11.2019 V3.0.99 @17.30	GST TDS report	Bug in GST Tds report in r/o GST TDS recovered through GeM Bills rectified
		Stores	Pending Approve bills list modified as per Level Jumping as requested by PCDA AF New Delhi
104	05.11.2019 V3.0.100 @17.30	DAD Pay	Bug in granting allowances rectified.
105	08.11.2019 V3.0.101 @12:30	Stores	NRA/SRA Rates from 2014 to 2018 are included in allowance rate table (Please run maintenance).  In order to specify remarks for resubmission in case of Stores Bills, a text box has been provided.
106	11. 11.2019 V3.0.102 @17.30	GeM OnLine Bills	As per HQrs Instructions Vide Let.NO. IT&S/ 962 / GeM/ III dated 18.10.2019 & 30.10.2019 GeM Online Bill Processing is going to be implemented <b>in all the PCDA/CDA Offices w.e.f 15.11.2019.</b>  Detailed instructions on creating GeM Online bill activity and processing is available under Help -----> About Modules -----> Tulip Update info 2017 SINO 105 @ V2.0.6 @ 07.12.2017 @15.30.  GeM Online bills dated 15.11.2019 are going to be pushed by GeM server to honeyB server which in turn will push to respective CDAs Tulip server .  Bill processing Steps are explained in Read Me action button available in GeM Bill processing Screen.  PCDAs/CDAs those who are going to implement GeM inetgration wef 15.11.2019 may please ensure <b>gemConfig.txt file is avaiable under Jboss-5.1.0.GA/server/default/conf folder.</b>  <b>If not available in your server, please download</b>

			<p>the same from ITSDC WAN and copy the same to the above location and change the log in name and password of your office in honeyB, path (keystore and truststore, passwords), Alias of your certificate imported into Cacerts under java.</p> <p><b>Note: As regards PCA (Fys) Kolkata Organization, Please refer HQrs letter NO IT&amp;S/962/GeM_Misc dated 19/24.09.2019.</b></p>
		DAD Pay	Record Clerk designation included through maintainance. Please update employee details from Admin 1 activity in r/o Employees who are redesignated as Record Clerk.
107	14. 11.2019 V3.0.103 @17.30	GeMOnline Bills	<p>As per HQrs Instructions Vide Let.NO. IT&amp;S/962/GeM/III dated 18.10.2019 &amp; 30.10.2019 GeM Online Bill Processing is going to be implemented <b>in all the PCDA/CDA Offices w.e.f 15.11.2019.</b></p> <p>Necessary Updates included in this Ear file to receive GeM Bills Generated dated on or after 15.11.2019 .</p> <p>GeM logged in User will find the bills in his GeM Bills processing activity. In this connection, please go through Read Me action button which is available in GeM Bill Processing activity, to know the processing steps to be followed.</p>
108	15. 11.2019 V3.0.104 @17.30	Dad IT Calculation	<b>PCDA Cgarh:</b> It is observed that after completion of Pay bill, IT savings have been fed. IT recalculation automatically will happen whenever IT savings record approves. The method of recalculation modified to take care of overwriting of already recovered amount.
109	19. 11.2019 V3.0.105 @17.30	Civ Pay-Disable Employee Record	PCsDA /CsDA captured the civilian employee data with or without prefix Zero(s) and check digit earlier. Now as per the directions of HQrs office for Payment of P&A into Individual bank Accounts of Defence Civilians, PcsDA/CsDA tried to import the

			<p>Civ-Emp-Pay data.</p> <p>Due to ignoring of prefix Zero(s) to employee account earlier they are finding duplicates in the database and requested to make a provision to remove these duplicate employee records.</p> <p>Therefore, in the activity Add Civ Employee, link Cancel has been provided to Cancel the duplicate records of Civilian Employees. System will update the record status as 'C' in the data base. This feature/provision is available for AO/SAO only for updating the record status.</p> <p>Further, while importing the data It may be ensured that the uniqueness of the GPF/PPAN in the data base viz civ employee and the csv format of civ-emp-pay.</p>
		<p>Civ Pay- NPB Date : Direct Credit to Civ Emp Account</p>	<p>CDA Secunderabad intimated that some of the Army Units are having 5 day week for NGOs. Accordingly, NGOs will have two NPB dates in a month. Therefore, once again introduced NPB Date for Non Industrial and Industrial Employees in the activity Civ Pay Neft Generation in respect of Paybills pertaining to Direct credit to Civ Employee personal account.</p> <p>In case of any change in the NPB Date pertaining to P &amp; A of Civilian Employees crediting to Public Fund use the activity Print Cheque Slip wherein Update NPB Date link is available.</p>
110	<p>25.11.2019 V3.0.106 @11.00</p>	<p>Stores</p>	<p><b>PCD WC Chandigarh:</b> As per Para 513 of OM II , Register of Payments to Local Purchase Contractors [ IAF (CDA) – 153 (revised) ] modified as per Revised Format supplied by you.</p> <p>Auditor can generate this register for Transactions processed by him only.</p> <p>AAO/AO/SAO can generate the Register for entire Store &amp; M section (If any) Transactions wef</p>

			<p>01.04.2019 to till date in .xls format.</p> <p>The report can be generated either vendor wise or Unit wise from Current Financial year on wards.</p>
111	28.11.2019 V3.0.107 @11.00	GeM Online Bills	Approval of SAO/AO is manadatory for Rejected GeM Online Bills.
		Cheque Linking	<b>PCDA Chandiarh:</b> Based on Your Office ealier feed back, Duplicate Cheque No validation while feeding Schedule 3 details w.r.t cheque No and date was modified to Cheque No only. Based on your letter No IT&S/Tulip/1356/Tuip -VI dated 29.10.2019, Once again the same validation check was rolled back to Cheque NO and dated values.
		DAD Family details	Provision made to drop incorrect family member details. If the Family member record is not approved then the same may be cancelld. If the Family member record is approved then the same may be dropped by SAO/AO.
112	29.11.2019 V3.0.108 @17.00	GeM Unit	<p>It is observed from Some Controller's DB That Unit Code in Unit table in r/o DAD Offices were created even for Sub Offices like LAO/AO GE/RAO/PAOs which are not required for GeM on line Bill processing.</p> <p>These un-wanted DAD Unit Codes are Closed/ disabled through maintenannce.</p> <p><b>It is informed that there some updates related to GeM Online Bills included through Maintenance. Therefore All the Controller's (SysAdmins) are requested to Initialize DB for December 2019 with this Ear file Only.</b></p>
		ECHS	<p>Provision made to process Pay &amp; Allowances of contractual Staff of ECHS, TADA payments of ECHS, ALC payment of ECHS and Refund of Recoveries under ECHS menu.</p> <p>Create the following activities from system admin log in for processing of Salaries of contractual staff and</p>

			<p>TADA payments, ALC payments activity and Refund of Recoveries for ECHS Section from <b>02/12/2019 in O/o CDA Secunderabad Only</b></p> <p><u>Administrator- → create new activity-- → create rol and input the values as under:</u></p> <p><b>1)</b> Activity Name – Salaries_TADA_ALC payments  Type of Menu – Activity  Screen Name – EchsBillsList  (Case sensitive and no spaces)  Section – ECHS  Parent Menu – ECHS  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – No</p> <p><b>2)</b> Activity Name – Refund of Recoveries  Type of Menu – Activity  Screen Name – BillRefundsList  (Case sensitive and no spaces)  Section – ECHS  Parent Menu – ECHS  Type of Rol – Specific to Section  Whether restricted to Supervisory Level – No</p> <p><b>3)</b> IAF CDA13 – available under utility – The same activity may be used for CDA13 entries.</p>
113	02.12.2019 V3.0.109 @13.00	E-mail Payslips and Cheque Slips	<p>For offices where nic mail has been upgraded to portal email.gov.in, please carry out the following changes:-</p> <ol style="list-style-type: none"> <li>1. Login as sysAdmin and go to activity MiscList.seam, available either under Administrator or under EDP menu.</li> <li>2. Search key1 value as DAD_PAY_MAIL_ID</li> <li>3. Edit the record and update value2 as <i>email.gov.in</i></li> <li>4. Offices where multiple such records are available due to sub offices, edit only those records where email has been upgraded to email.gov.in from existing mail.gov.in.</li> </ol> <p>After amending the Misc Table, download and</p>

import fresh certificate from portal email.gov.in.  
Follow the following steps :

1. Go to terminal and go to Documents directory as user and run the following command :

```
$ openssl s_client -connect email.gov.in:465 >  
nicemail-secd-1119.cer
```

*Please note that nicemail-secd-1119.cer is the certificate file name. You can use any other file name as per office convenience. Also note that in case cursor control does not come back, please press ctrl+c. Check the certificate (.cer) file in the Documents director.*

2. switch user to root and run the following commands

```
# cd /usr/local/java/jdk1.8.0_60/jre/lib/security
```

*Please note – in case you are using other than jdk1.8.0\_60, then amend the directory path accordingly*

3. Next type the following command to import the certificate in cacerts

```
# keytool -importcert -file /home/itsdc/Documents/  
nicemail-secd-1119.cer -keystore cacerts -alias  
"emailgov-secd-1119"
```

*Please note – /home/itsdc/Documents is the directory path. Modify with the one used in your system. Also note that nicemail-secd-1119.cer the certificate file name. Modify it with the name you have given in step 1. “emailgov-secd-1119” is the certificate alias name. You can use any other alias name. Execution of above command will require a password. Default password is changeit.*

4. To view the certificate run the following command

```
# keytool -list -v -keystore cacerts -alias  
aliasname
```

*aliasname used here is emailgov-secd-1119. Use the alias name that you have used in step 3.*

			<p>5. To delete a certificate run the following command as root user</p> <pre># keytool -delete -alias 'emailgov-secd-1119' -keystore cacerts</pre> <p><i>aliasname used here is emailgov-secd-1119. Use the alias name that you have used in step 3.</i></p> <p>6. Changes to certificates will require a restart of jboss.</p>
114	03.12.2019 V3.0.110 @16.00	GeM	<p><b>PCDA Chandigarh:</b> Provision made to display GeM Online bills with unit code value as blank in r/o of Last Audit Certificate Issued Units. These bills are to be rejected through GeM online bill processing screen activity.</p>
115	04.12.2019 V3.0.111 @15.00	GeM	<p>It was noticed in serverlog pertaining to <b>PCDA Chandigarh</b>, system was unable to extract the GeM Online Bill Pdfs viz ContractFile, CracFile, FaFile, InvoiceFile and BillFile with prefix transaction_id to the folder ../jboss-5.1.0.GA/ data/ honeyb/docs/cdacode (respective PCsDA/CsDA)/ yyyy/mm/dd ( yyyy/mm/dd being finalbilldate) . This was due to power/network failure related issues and thrown error 'Invalid entry CRC' as zip file was corrupted.</p> <p>Code in tulip has been modified to send a request to honeyb whether all the 5 pdfs are available pertaining to the gem bill transactionid? If not available, Honeyb will make 5 attempts to push the data and pdfs to Tulip. In the first attempt or on or before 5 attempts it completes the pushing action of data and pdfs, scheduler will proceed with next transactionid.</p> <p>Even after 5 attempts either the data or pdfs are incomplete for that transactionid, the same has to be rejected.</p>

			The number of attempts can be viewed on honeyb from respective log in credentials in Bill activity.
116	09.12.2019 V3.0.112 @12.30	CIV Pay ECS	<p>When CMP batches containng DAD / Civ Employee Bulk transaction records like RPB P&amp;A, Bulk Loans and Advances are rolled back then all the Dak Ids of that DP Shhet are also needs to be rolled back till now. The same is modified .</p> <p>Hence forth, after roll back of CMP batch, D section can generate fresh CMP batch leaving problem DAK Ids and procced further.</p> <p>Audit section has to take rectification action on rolled back CMP batch specific Dak Ids only from respective processing activity.</p> <p>After rectiifcation action, regenerate NEFT file for this DAK Id only and proceed further like DP sheet generation by Audit section and CMP Batch generation by D Section.</p>
117	09.12.2019 V3.0.113 @09.30	GeM	<p><b>PCDA Chandigarh:</b> Issue in PM not tallied due to product total amount not tallied with that of bill / order amount resolved.</p> <p>Bug in Equal distribution of Task marking in r/o GeM online bills rectified.</p>
118	16.12.2019 V3.0.114 @17.30	GeM Offline bills	<p>1. Instances have reported that both Online and Offline bills were processed and payment made resulting in Double payment in r/o GeM bills. One of the reason for this overpayment is the GeM Offline bill was diarised properly as GeM Offline bill but while processing it was treated as normal bill ie., without entering GEM SO, CRAC, Invoice details etc resulting in skipping validation checks incorporated in the system.</p> <p>2. To avoid this type of situation, Provision made to process GeM Offline bills as well in GeM Cell. Hence forth all the GeM Bills ie., Both On Line as well as Offline bills have to be processed through</p>



GeM Cell section Only. An **additional action button included** to process GeM Offline Bills centrally by GeM Cell section.

This will ensure Duplicate payment of GeM bill both online and offline mode.

3. Please create dak type and bill type as under from System Admin Log in :

**i)** Go to Utility ----> Dak/Bill type Manager---> Dak Type -----> Create New Dak Type

Section: **GEM Cell**

DesCription: **GEM OFFLINE BILL**

( case sensitive )

Dak Category: **Bills**

Common: **NO**

Applicability: **This Section Only**

Task marking: **Not Required**

Table Name: **Bill**

Distribution Mode : ----- (Blank)

Note : If task distribution is required then Go to Create Section activity and select Unit Wise because already dak type is predlined.

**ii)** Go to Utility ----> Dak/Bill type Manager---> Bill Type -----> Create New Bill Type

Dak Type: **GEM OFFLINE BILL-GEM CELL**

Locally Controlled Head: **TRUE**

Section : GEM CELL

Dak Category: Bills

Type of Bill : **GEM OFFLINE BILL**

4 . Task user has to select one of the CRAC NO from the rejected GeM Online CRAC No List pending for payment for that Unit. The available Gem Online bill details are displayed for that

			<p>CRAC NO and Transaction Id. As per the requirement, User can select different Code head / sub category head.</p> <p><b>5. GeM Online Bills Summary action button</b> included in GeM Online Bill processing Screen.</p> <p>The break up of these details will be provided shortly.</p> <p>6. Stores---&gt; Contractor Payment Details Register activity may also be used to verify whether the bill already passed and paid or otherwise.</p>
		GeM cheque Slip	<p>As per HQrs Letter No. IT&amp;S/962/GeM/III dated 22.11.2019 &amp; PCDA (WC) Chandigarh Lt.No.GeM 100/Misc/02 dated 13.12.2019 Top Sheet for GeM online Bills included as Annexure to Cheque Slip . The same may be used as base document of D section for GeM Online bills where Physical Bills are not available.</p> <p>The Top sheet Contains all soft details like GEM Contract NO &amp; date, GEM Invoice NO &amp; date, GeM CRAC No &amp; date, Vendor address/ bank details,Items being Procured &amp; quantity, Items accepted, CFA sanction No, code head and date (if available in soft copy) Date of delivery, LD Amount etc.</p>
		Civ Pay	Provision made in civ employee to capture personal details like employee email, phone number.
		Civ Cheque Slip	Provision made in Annexure to Cheque Slip to print bulk transaction beneficiary details like emp bank A/c NO, IFSC , Amount payable, Table recovery, Tada recovery, LTC recovery, Medical recovery, Penal inetrest , Pay Recovery, Disallowance amount, Disallowance reason .
		Civ Cheque Slip	Civ Bulk Transaction CS slip contains CMP_CIV_Bulk on right Top corner of the CS.

119	19.12.2019 V3.0.115 @11.00	TDS Other than salaries report	<p>TDS Other than salaries report modified. Due to Due to File Size constraint in Excel Format, generation of TDS Other than salaries report will be generated as coma seperated text file. The same may opened in excel format, if required.</p> <p>The report contains IT recovered through code heads 00/003/00, 00/002/00 &amp; 00/002/07 only.</p>
		GeM Online Bills	<p>Tulip (controllers) Users informed that while processing GeM online Bills, System is throughing Validation error "Product Total is not matching with the Bill amount' . On verification of Tulip DB of PCDA SC Pune and PCDA Cgandigarh , it is noticed that soft data of LD amount field value has not been pushed by GEM Server quite for some time. GeM bill payable amount is excluding the LD amount.</p> <p>In the absence of LD amount in soft data, the bill amount will not tally with the product total. The LD amount is reflected in invoice PDF.</p> <p><b>This can be verified from invoice PDF with that of GeM online Bill processing First Screen data.</b></p> <p>Such cases with transaction details may be taken up with GEM Team through HQrs office for further action .</p> <p>These bills are to be rejected and to be processed Offline.</p> <p><b>NOTE : Task marking of GEM Bills, both Online and Offline , may be done by AAO of GEM Cell through Utility---&gt; Task manager ----&gt; Equal Distribution ----&gt; Create Task poll activity.</b></p> <p><b>Task marking can be done for all task users or selected few task users in the GeM Cell as per the</b></p>

			requirement.
		Cheque Slip	<p>All the controllers are sending the Cheque slips through E mail.</p> <p>To maintain confidentiality and as a security precautionary measure from hacking, while printing CS Bank Account Number of the beneficiary is <b>Masked</b> by leaving first two and last four digits of the Account Number unmasked.</p> <p>However the account number is available in DP sheet for Audit and D sections for verification.</p>
		Civ Pay	As requested by PCDA HQrs New Delhi vide email dated 18.12.19 provision made to cater for GPF and CGHS codeheads in respect of all services.
120	20.12.2019 V3.0.116 @17.30	DAD Pay	<p>As per HQrs Letter NO AN/XIV/ 19015/ Govt.Orders / 2019 dated 03.12.2019 and MOF DOE NO.4-21/2017-IC/E.IIIA dated 28.11.2019, programmes are modified to grant DNI in r/o Promotion / MACP cases.</p> <p><u><b>Steps to process DNI effected cases of Promotion/Macp As per above Got. Orders are as under:</b></u></p> <p><b>Individual case wise has to be processed</b></p> <p><b>Step1 : (i)</b> Cancel the Original Part two order of granting Prmotion / MACP/ Refix</p> <p><b>(ii)</b> and also regular increments subsequent to the above promotion/MACP dates through</p> <p>Admin pay ---&gt; pay and allowances ---&gt; DAD part two order Cancel activity.</p> <p><b>Auditor has to feed the Original Part two order NO and date then AAO will submitt to AO/SAO and AO/SAO will approve this Part two order.</b></p> <p><b>(iii) Note : No Action is required in case of Promtions granted after MACP. For example: AAO who got</b></p>

**MACP on 01042016 and promoted to AO on 01.09.2019. In this case promotion part two order fed on 01.0.2019 need not be cancelled because this promotion order will change the Designation of the employee with out change in Basic pay .**

**Step 2 (i) :** Feed the Fresh part two order granting promotion / MACP with or without DNI Option as per the requirement. System will fix the pay as per the option .

**(ii)** And then grant **First increment** on First January or First July from the date of Promotion / MACP Fixation date.

Through activity pay and allowances---> DAD process increment ----> create increment .

And this increment record has to be submitted by aao and approve by SAO/AO

through activity pay and allowances---> DAD process increment ----> create increment----> click on Edit and submitt/approve .

**(iii)** And also grant **subsequent increments** after One yaer from the date of above First Increment

**Step 3. (i)** Verify the correctness of the arrears calculated by system because arrears paid through Pay Adjustment will not be taken into account in due drawn statement calculated system.

**(ii)** To delete Unwanted arrears elements first process the pay bill record of this employee and the go to Pay and allowances ----> View Arrears ---> search for this month ----> click on edit and delete from SAO/AO/AAO login element wise/case wise.

**(iii) Note: It is once agin advised never feed any arrears through Pay Adjustment activity without the knowlegde of ITSDC because arrears paid through Pay Adjustment will not be taken into account in due drawn statement calculated by system due to Promotion / MACP / Increment etc., .**

			<p><b>(iv) After verification/deletion of arrears once again process the pay bill record of this employee and check correctness of pay.</b></p> <p><b>Step 4.</b> System will automatically marks cancel for the First increment granted and available in system after feeding of revised granting First Increment now after Six months from promotion / MACP fixation date.</p> <p><b>Note 1.</b> If any Refix part two order is fed after promotion/Macp Fixation then System will fix pay upto Refix part two order date only and Beyond this Refix part two order system will not do any action. Therefore it is advised to Cancel even Rfix part two orders also.</p> <p><b>2. Genuine Refix part two orders, if any, may be fed cautiously after understanding the entire Cycle only .</b></p> <p>3 Additional action button is available in Pay &amp; allowances activity to take print of List of promotion /Macp granted employee for the given period. This list may be used for feeding cancel and grant Part two orders.</p> <p><b>The entire processing of one employee case may take about One Hour Time.</b></p> <p>All efforts are made to simplify the process and this is the best possible way of implementing the above Ordes.</p>
121	23.12.2019 V3.0.117 @17.30	CIV TADA	Provision made to select multiple Demands settlement in one final bill .
		GeM Offline Bill rejection	Provision made to reject Gem Off line bill where Gem Online bill already paid through online mode.
			It is observed from GEM Online Bill Processing that in some cases, Bank details are not available in Tulip Bank master corresponding to GeM online bill Beneficiary IFSCode. A message to this effect will be displayed on bill processing Screen. In such a case , please create bank master record corresponding to that IFSCode and reprocess the case.

122	30.12.2019 V3.0.118 @17.30	UNIT SUS NO	<p>AS Per HQrs Lt NO. A/II/11101/Tulip/Vol I dated 20.11.2019, Provision made to capture Unit SUS NO in Unit creation activity.</p> <p>PM data is extracted with SUS No and transmitted to HQrs NCS for generation/monitoring of ALL India Command wise / unit wise MER on real time basis.</p> <p><b>Note:</b> All the users are requested to update ths SUS Number obtained from Units to enable generation / watching / monitoring of Alltment Vs Expenditure of units / formations by HQrs office .</p>
		DAD Gem Online Bills	Bug in booking of DAD GeM Online Bill expenditure to Sub Office Rectified.
		DCRG Nomination	<p>As requested by O/o. PCDA(AF), New Delhi provision made to capture DCRG Nominee other than the family details and corresponding screens also modified.</p> <p>Approved record can be dropped by AAO and above. Cancellation of record before approval by Auditor is available.</p>
		CivPay	Bug in bulk ECS file generation is rectified.
123	31.12.2019 V3.0.119 @17.30	GEM Bill summary	Gem Bill reconciliation between honeyB bill count and Tulip bill count intrduced. Missing bills if any will be fetched by system automatically .

***Please ensure that Maintenance activity is run by System Administrator after deployment of tulip.ear file.***