



रक्षा मंत्रालय (भारत सरकार)  
MINISTRY OF DEFENCE (GOVT. OF INDIA)  
कार्यालय रक्षा लेखा नियंत्रक (सेना)  
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS (ARMY)  
बेलवेडियर कॉम्प्लेक्स, आयुध पथ, मेरठ छावनी – 250001  
BELVEDERE COMPLEX, AYUDH PATH, MEERUT CANTT – 250001  
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No. AN/I/1091/APAR/SPARROW

Date: 02.08.2023

To,

All Sections of Main Office  
All Sub-offices under CDA (Army) Meerut  
(Through website)

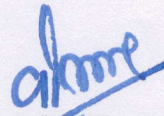
**Sub: Generation of Annual Performance Appraisal Report (APAR) in respect of Group B (Gazetted) and Group B (Non- Gazetted) & Group C officers and Staff.**

**Ref : Hqrs Office letter No. AN/XIII/13133/SPARROW/2023 dated 31.07.2023**

Please refer Hqrs office letter cited under reference wherein the revised timelines for submission of APAR in respect of Group B (Gazetted) and Group B (Non- Gazetted) & Group C for the year 2022-23 is as below:-

S. No.	Activity	Due Date
1.	Self-appraisal	15.08.2023
2.	Reporting	31.08.2023
3.	Reviewing	30.09.2023
4.	Accepting	31.10.2023
5.	Disclosure	15.11.2023

2. All officers and staffs are requested to adhere to the timelines. If any stage is not completed by the due date, the APAR may be force-forwarded to the next level.

  
(Virendra Kumar)  
SAO (Admin)