



रक्षा मंत्रालय (भारत सरकार)
MINISTRY OF DEFENCE (GOVT. OF INDIA)
कार्यालय रक्षा लेखा नियंत्रक (सेना)
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS (ARMY)
बेलवेडियर कॉम्प्लेक्स, आयुध पथ, मेरठ छावनी
BELVEDERE COMPLEX, AYUDH PATH, MEERUT CANTT



PART II O.O. No. - 631

Date : 16.12.2021

Sub: Charter of duties assigned to Addl. CDA.

Consequent upon joining of Shri Sandeep Thakur, IDAS, Addl. CDA on 23.11.2021 in this office, the charter of duties assigned to him is as under:-

1. He will act as Vigilance Officer of CDA (Army) Meerut.
2. He will look after the IFA work of CDA (Army) Meerut.
3. He will look after the work of Store Contract, Gem Cell, EDP & OA Cell.
4. He will be First Appellate Authority for RTI Cases under RTI Act 2005.
5. He will have power of disposal cases received under CPGRAM, CGDA, CDA and other complaints.
6. He will act as Chairman of DAPB for transfer/posting including sensitive assignment of Officers & Staff within Command, Departmental Promotion Committee, MACP Scheme, Probation/Confirmation Board, FR 56(J)/ Rule 48(1)(6) of CCS Pension Rules, 1972, Govt. Accommodation Allotment Board for Lekhanagar, Meerut Cantt.

sd/-
(K.Haripreeti)
ACDA (Admin)

File No. AN/1/1084/IDAS/Vol-46

Dated: 16.12.2021

✓ Copy to:

1. All GOS
2. All SAOs/AOs
3. The RTC-Meerut
4. PS to CDA
5. PA to Addl. CDA
6. The AN/I (Gen task)
7. All Section in M.O & Sub offices
- ✓ 8. The OA Cell: - For uploading on the Website

Akhil Kumar
(Akhilesh Kumar)
SAO (AN)