



# कार्यालय रक्षा लेखा नियंत्रक(सेना), मेरठ छावनी

Office of CDA (Army)

बेलवेडीयर परिसर, आयुध पथ, मेरठ छावनी

Belvedere Complex, Ayudh Path, Meerut Cantt-250001

फोन:0121-2646632 फ़ैक्स नंबर :0121-2646254, 2646216



PT. I OO No: 36

Dated: 06.12.2021

**Sub: DELEGATION OF POWERS: Smt. K. Haripreeti, IDAS, ACDA**

Under the powers vested with the undersigned as Head of the Department and Head of the Office vide Rule 14 of Delegation of Financial Power Rule 1978 and Govt. of India, Ministry of Finance (Defence), New Delhi Letter No.13196 (I)/Accts/AN dated 03.07.70, **I, Mayank Bisht, IDAS, CDA(Army) Meerut hereby declare Smt. K. Haripreeti, IDAS, ACDA as Head of office in respect of personnel serving in and under CDA(Army) Meerut and authorize him to exercise the following financial and administrative powers on my behalf w.e.f. 06.12.2021 till further orders.**

## Financial Powers:

1. Sanction of Travelling Allowance on Transfer/Tour/LTC to all employees except IDAS Officers as per Rule 39 & 48 of CRA.
2. Sanction of Medical Advance/payment of re-imbursement claims of all employees except IDAS officers, up to Rs.2000/- and Rs 5000/- in respect of outdoor and indoor patients respectively.
3. Sanction of Immediate Relief to the family of deceased Govt. servants (excluding Casual and Daily Rates staff) as per Rule 79 of CRA.
4. Sanction of G.P Fund Advance to all employees except IDAS officers, under Rule 12 of GPF Rules.
5. Sanction of Final withdrawal from G.P. fund to employees except IDAS officers, under Rule 15 of the GPF Rules.
6. **CONTINGENT EXPENDITURE:**
  - i. Recurring Rs. 10000/- in each case (for service labels, Telephones & EPABX charges up to Rs 50000/-)
  - ii. Non recurring Rs. 25000/- in each case, (schedule & delegation of Financial Powers Rule 1978 refers)
  - iii. Office Expenses Head – Full powers i.e. upto Rs. 25,000/- if the procurement is through the GEM Portal under Rule 149(i) of General Financial Rules, 2017.
7. **PRINTING & BINDING:**  
Sanction of Petty printing & binding jobs executed through private agencies Rs. 10000/- per annum.  
Note: (i) The monetary limit includes the cost of paper  
(ii) The job should be emergent/unforeseen nature.

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8. Sanction of Payments of accumulations in CGEIS in respect of all employees except IDAS Officers.
9. Sanction of Payments of Encashment of EL at the time of retirement/death in respect of all employees except IDAS Officers.
10. Sanction of Payments of encashment of EL at the time of availing LTC in respect of all employees except IDAS officers.
11. Sanction of making provisional payment of pay and allowances for want of LPCs in respect of all employees except IDAS officers, up to six occasions.
12. Permission of credit facility for indoor patients and permission of medical tests for which CGHS rates are not available in respect of all employees except IDAS Officers.(Auth: Min of Health & Family welfare letter No. S-11045/2012/HEC/CGHS(P) dated 15.01.2013.)
13. Sanction of Advance in connection with law suits to which Govt. is a party under Rule 72 of CRA.
14. Sanction of making provisional payment of Pay & Allowances for want of LPC in respect of Defence Civilian Employees (Non DAD) up to six occasions.

**Administrative Powers:**

1. Counter signature of requisition for TA/DA/LTC claims/Bills in respect all employees except IDAS officer for tour not exceeding 30 days and expenses on contingencies arising out of tour under Rule 48 of CRA.
2. Counter Signature of Tuition fee claims in respect of all employees except IDAS officers.
3. Counter Signature of Medical Reimbursement claims all employees except IDAS officers.
4. Sanction of Ty. Duty move in respect all employees except IDAS officers. A list of all the Ty. Duty moves sanctioned in a month will be submitted to the CDA in the first week of following month for his information.
5. To sanction the following types of leave in respect of employees up to AAOs.
  - a. HPL up to 30 days.
  - b. Commuted Leave up to 30 days.
  - c. EOL up to 30 days.
  - d. Maternity Leave up to 180 days.
  - e. Miscarriage/ Abortion Leave up to 45 days.
  - f. Paternity Leave 15 days.
  - g. Child Care Leave up to 30 days
  - h. EL up to 30 days.
  - i. CL up to 8 days
  - j. RH up to 2 days
6. To sanction the following types of leave to SAOs/AOs.
  - a. EL up to 12 days
  - b. CL up to 5 days
  - c. RH up to 2 days



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7. a. To sanction encashment of EL at the time of retirement/death in respect of employees up to AAOs.  
b. To sanction encashment of EL at the time of availing LTC in respect of all employees except IDAS Officers.
8. To accord permission for sale/purchase of movable and immovable property in respect of employees up to AAOs.
9. To accord permission for appearing in competitive exams outside the Department in respect of employees up to AAOs.
10. To issue NOC for Passport applications in respect of all employees except IDAS Officers.
11. Countersignature of bills relating to IT heads

Note:

1. In the absence of **Smt. K. Haripreeti, IDAS, ACDA, Shri Santokh Raj, IDAS, ACDA** will exercise the above mentioned powers.

While exercising the delegated powers all prescribed rules and instructions would be followed.

Sd/-  
(Mayank Bisht)  
CDA (Army)  
Meerut Cantt.

No. AN/IV/017/XI/Del/21

Dated: 06.12.2021

Distribution:

1. The CGDA, Ulan Batar Road, Palam, Delhi Cantt-10.
2. PCDA(P) Allahabad (2 Copies)
3. Smt. K. Haripreeti, IDAS, ACDA
4. Shri Santokh Raj, IDAS, ACDA
5. The PA to CDA, CDA(A) Meerut
6. The R.T.C. Meerut
7. The IT&S Cell Meerut
8. All IDAS officers in Main Office
9. All SAOs/AOs in Main Office
10. All Groups in AN Section
11. All Sections in Main Office.
12. PC File of Officers Concerned
13. All Sub Offices.
14. The O I/C IT&S Cell - For uploading on website.
15. Guard File.

Akhilesh Kumar  
(Akhilesh Kumar)  
SAO (AN)

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