



कार्यालय: रक्षा लेखा नियंत्रक (सेना), मेरठ छावनी

Office of the Controller of Defence Accounts (Army). बैल्वेडियर परिसर, आयुद्ध पथ, मेरठ छावनी-250001 Belvedere Complex, Ayudh Path, Meerut Cantt. — 250001 फोन नं॰/Ph.0121-2644273. फ़ैक्स/Fax:0121-2646216/2646254 E-mail ID- adminsevenarmy.dad@hub.nic.in



AN/VII/7063/Budget/2023-24

Through e-mail

Dated 28.11.2023

MOST IMMEDIATE/BUDGET MATTER

To

- 1. O/IC AAO (Army) Agra
- 2. O/IC AAO (Army) Dehradun
- 3. O/IC RTC Meerut (Local)
- 4. O/IC IFA(Army) Meerut(Local)

Sub: Monthly and Progressive report of GeM Procurement under Office Contingency Heads.

Ref: HQrs Office Letter No. AN/VII/7084/GeM/2023-24, Dated 07.11.2023

Copy of HQrs Office Letter No.AN/VII/7084/GeM/2023-24, dated 07.11.2023 received on above subject is forwarded herewith for your further action please.

- 2. It is therefore, requested to forward the Monthly and Progressive report of GeM & Non GeM procurement (total value of payments made up to the end of the month) report in Annexure"A" and "B" latest by 3rd of the following month positively to adminsevenarmy.dad@hub.nic.in to enable this section to forward the consolidated report to the HQrs office on due date.
- 3. This may please be accorded top priority and may please be noted for strict compliance.

Encl: As above

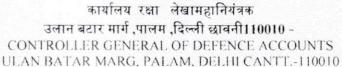
Sr. Accounts Officer(AN-VII)

Copy to:-

TAS Wing- for uploading on CDA(Army) Meerut website.

Sr. Accounts Officer(AN-VII)

"हर काम देश के नाम"





Phone: 011-25665707

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Dated: 07 .11.2022

AN/VII/7084/GeM/2023-24

To

All PCsDA/CsDA

Sub: Monthly and progressive report of GeM procurement under Office Contingency heads.

In continuation to the HQrs office circular of even no. dated 09.05.2023 on the subject, the report of Office Contingency heads have been reviewed at the appropriate level and it is observed that the percentage of procurement made through GeM out of total expenditure is not very encouraging.

- 2. Based on the GeM procurement report received up to the QE-09/2023, it is noticed that the procurement through Gem portal is just Rs. 18.3 Crore against the total expenditure of Rs.46 Crore under the Office Contingency code heads which is just 40%.
- 3. This has been adversely commented upon in the HQrs office as well as in the Ministry. Hence, the need has been felt to sensitize all HODs/ HOOs to scale up the procurement through GeM for the remaining period of the financial year to achieve the assigned targets.
- 4. Hence, it is, reiterated that the procurement of goods and services that is available on GeM should be strictly purchased through the GeM only.
- 5. It has also been desired by the Competent Authority to compile monthly and progressive report of GeM & Non GeM procurement (total value of payments made up to the end of month) in the revised format attached with this letter as Annexure A & B latest by 5th of the following month. Further, report in revised format for October month may be sent latest by 15th November-2023.

6. This may please be accorded top priority and may please be noted for strict compliance.

St. ACCDA (AN)

Copy to:

2. AN-V (Local)

For similar action please.

(Details of GeM & Non-GeM Expenditure)

Revenue Department Depart	ż.	Code Head	Allotment	Evnenditure	Evnenditure	Drogreeine	Typomoditumo	Ducomognicio	Domestice
1	No.	Revenue	TI SHIII SHI	During the		Signal Co.	outside GeM	rTogressive	Nemarks
1 2 5 6 7 8				month	during the month	-	during the month	outside GeM	
evenue Heads(2052) Office Expenses- 0/094/30 ← Rent for Others – 0/093/46 ← Rent for Others – 0/093/44 ← Repair & Repair & Maintenance- 0/094/41 ← 1. Total Revenue Expenditure- 0/094/41 ← 0/094/41 ← 1. Total Revenue Expenditure- 0/094/41 ← 1. Total Revenue Expenditure- 0/095/06 ← Machinery & Equipment- 0/045/07 ← Furniture & Fixture-0/045/09 ← Fixed Assets- 0/045/10 ← 1. Total Capital	-	2	3	4	5	9		8	6
Office Expenses- 0/094/30 ← Printing & Publication- 0/093/46 ← Rent for Others- 0/093/45 ← Publicity- 0/093/44 ← Repair & Repair Repair & Repair Naintenance- 0/094/41 ← Total Revenue Expenditure- 0/094/41 ← Total Revenue Equipment- 0/095/05 ← Retire-0/045/09 ← Fixed Assets- 0/094/10 ← Fixed Assets-	Reve	enue Heads(2052)							
Printing & Printing & Publication- 0/093/46 \(\triangle \triang	<u></u>	Office Expenses-							
Publication- 0/093/46 Rent for Others— 0/094/37 Fuel & lubricant- 0/093/45 Advertising & Assets— 0/045/07 Furniture & Assets— 0/045/10 Fixed Assets— 0/045/10 Total Capital	2								
0/093/46	ı	-uc							
Rent for Others		0/093/46 ~	*						
0/094/37	3	Rent for Others-							
Fuel & lubricant- 0/093/45 ~ Advertising & Advenue &		0/094/37 ~							
0 0/093/45 ← Advertising & Publicity- 0 / 093/44 ← . Repair & Maintenance- 0 / 094/40 ← Cher Revenue Expenditure- 0 / 094/41 ← Total Revenue Machinery & Machinery & Equipment- 0 / 045/06 ← Furniture & Fixture-0/045/09 ← Fixture-0/045/09 ← Fixed Assets- 0 / 045/10 ← Total Capital Total Capital	4	Fuel & lubricant-							
Advertising & Publicity- 0/093/44 ~ . Repair & Maintenance- 0/094/40 ~ . Other Revenue Expenditure- 0/094/41 ~ . Total Revenue Motor Vehicle- 0/045/06 ~ . Machinery & Equipment- 0/045/07 ~ . Furniture & Fixture-0/045/09 ~ . Fixed Assets- 0/045/10 ~ . Total Capital		0/093/45 ~							
Publicity- 0/093/44 ← . Repair & & Maintenance- 0/094/40 ← Cher Revenue Expenditure- 0/094/41 ← Total Revenue Motor Vehicle- 0/045/06 ← Machinery & Equipment- 0/045/07 ← Fixture-0/045/09 ← Fixture-0/045/10 ← Total Capital	ıo								
Note		Publicity-							
Repair & Maintenance- 0/094/40 ~ Other Revenue Expenditure- 0/094/41 ~ Total Revenue Motor Vehicle- 0/045/06 ~ Machinery & Equipment- 0/045/07 ~ Fixure-0/045/09 ~ Fixed Assets- 0/045/10 ~ Total Capital		0/093/44~.							
Maintenance- 0/094/40	6.					1			
0/094/40		Maintenance-							
Other Revenue Expenditure- 0/094/41 Total Revenue Motor Vehicle- 0/045/06 Machinery & Equipment- 0/045/07 Furniture & Fixture-0/045/09 Fixed Assets- 0/045/10		0/094/40							
Expenditure- 0/094/41 — - Total Revenue Motor Vehicle- Machinery & Equipment- 0/045/06 — Furniture & Fixture-0/045/09 — Fixed Assets- Total Capital	_								
Total Revenue Total Revenue		Expenditure-							
i Total Revenue Apital Heads-4070 Motor Vehicle- 0/045/06 ~ Machinery & Equipment- 0/045/07 ~ Fixture-0/045/09 ~ Fixed Assets- 0/045/10 ~ Total Capital		0/094/41							
Aprial Heads-4070		· Total Revenue							
Motor Vehicle- 0/045/06 \(\triangle \) Machinery & Equipment- 0/045/07 \(\triangle \) Fixture-0/045/09 \(\triangle \) Fixed Assets- 0/045/10 \(\triangle \) Total Capital	Capi	tal Heads-4070							
0/045/06 Machinery & Equipment- 0/045/07 Furniture & Fixture-0/045/09 Fixed Assets- 0/045/10 Total Capital Total Capital	-	Motor Vehicle-							
Machinery & Equipment- 0/045/07 Furniture & Fixture-0/045/09 Fixed Assets- 0/045/10 Total Capital		0/045/06 ~							
Equipment- 0/045/07 Furniture & Fixture-0/045/09 Fixed Assets- 0/045/10 Total Capital	7								
0/045/07 Furniture & Fixture-0/045/09 Fixed Assets- 0/045/10 Total Capital Fixed		Equipmemt-							
Furniture & Fixture-0/045/09 Fixed Assets-0/045/10 Total Capital		0/045/07							
Fixture-0/045/09 Fixed Assets-0/045/10 Fotal Capital	3								
Fixed Assets- 0/045/10 Total Capital		Fixture-0/045/09							
	4								
		0/045/10							
		Total Capital							

(Details of Non-GeM Expenditure)

No.	Revenue	ivanie oi ule neins	value of the procurement outside GeM during the month (As per Column 7 of Part 'A')	Is GeM applicable? If yes, lend Reason for procurement outside GeM	Remarks
1	2	3	4	ıcı	9
Reven	Revenue Heads(2052))
-	Office Expenses-				
	0/094/30				
2	Printing &				
	Publication-0/093/46				
3	Rent for Others				
4	Firel & Inhincant.				
	/45				
ī,	Advertising &				
	Publicity-0/093/44				
.9	Repair & Maintenance-				
	0/094/40				
7	Other Revenue				
	Expenditure-0/094/41				
	Total Revenue				
Capital	Capital Heads(4070)				
1	Motor Vehicle-				
	0/045/06				
2	Machinery &				
	Equipmemt-0/045/07			201	
3	Furniture & Fixture-				
	0/045/09				
4	Fixed Assets-0/045/10				
	Total Capital				