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No. AN/I/1023/Gen

Date : 07. 11.2023

Important Circular

To

All AO GE's Offices
(Under CDA, Army Organization)

Sub: Implementation of IFA-CFA integration module in MES.

Ref :- HQrs Office letter No.IFA/181/GeM/17/2023 dated 27.10. 2023

Please refer to CGDA HQrs IFA Wing Circular No.23 of 2023 (same on uploaded in SIFA System) on which clarification regarding implementation of IFA-CFA integration module for MES organization has been circulated (Copy enclosed).

Hence, all AO GE's are requested to adhere the guidelines issued by the HQrs office.
Encl : As above.

S4xxxx
SAO(AN)

✓ IT & S -III Section (Local) :- For uploading on Website.

Aferi Lash Kerman
SAO(AN)



“हर काम देश के नाम”

रक्षा लेखा महानियंत्रक कार्यालय

उलान बटार रोड, पालम, दिल्ली छावनी-110010

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

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(एकिकृत वित्तीय सलाहकार स्कन्ध) (IFA WING)

Phone: 011 – 25665571, 572 Fax: 011-25674806 Email: cgdaifa.dad@gov.in

No. IFA/181/GeM/17/2023

Dated: 27.10.2023

To

The concerned PCsDA / CsDA
(Through e-mail)

Sub: Implementation of IFA-CFA integration module in MES.

Kindly refer to CGDA HQrs, IFA Wing Circular No. 23 of 2023 vide letter No. IFA/181/GeM/17/2023 dated 27.10.2023 (same on uploaded in SIFA System) on which clarification regarding implementation of IFA-CFA integration module for MES organization has been circulated (copy enclosed).

2. In this regard, it is requested that the copy of the same may please be circulated to all the concerned offices including MES for their information and necessary action.

This issues with the approval of Jt. CGDA(IFA).


(Satyawan)
Sr. Accounts Officer (IFA)



“हर काम देश के नाम”
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Circular No.23 of 2023

No IFA/181/GeM/17/2023

Dated: 27/10/2023

To,

All IFAs (Works)
All AO GEs/AAO AGEs (I)
(Through SIFA/email)

Subject: Implementation of IFA-CFA Integration on GeM portal in MES.

Consequent upon implementation of IFA System in MES organization and amendment in delegation of financial power of MES Authorities vide “Revised Table - B of RMES”, GeM IFA user IDs have been assigned separately to each IFA (Works) including AOGEs associated with CEs/CWEs/GEs/AGE (I) for the purpose of providing online concurrence in respect of items/stores to be procured through GeM Portal.

2. In this regard, some references from the MES Authorities have been received, stating that a CEA/CFA can map only four (04) IFAs on GeM Portal. The CE/CWE is mapped as Primary Buyer and GE/AGEs(I) under administrative jurisdiction of CE/CWE are mapped as Secondary Buyer on the GeM Portal. At some stations like Delhi & Secunderabad, more than 04(four) GE/AGEs(I) have been functioning under the Area of Responsibility (AOR) of CE(R&D)Secunderabad, CE(R&D)Delhi. From Vishakhapatnam, GE has requested to make his/her office as HOD/CFA for obtaining online financial concurrence on GeM Portal as each GE/AGE office has its own IFA(Works) i.e AOGEs.

In response, GeM team has replied via email to the MES Authorities, viz. “Primary buyers may be increased. Number of IFAs mapped to one primary buyer cannot be changed.”

3. Certain guidelines on CFA-IFA integration and processing of case files have been issued by the GeM in the form of “IFA Module Workflow”. The **functionality of CFA-IFA Integration Module and duties of different Role Players on GeM Portal** is as below:

(i) Role Players

(a) Primary Buyer/CFA: The officer to whom the financial power has been delegated in association with IFA may register himself/herself on GeM portal as Primary Buyer. Primary Buyers can approve the proposal online within their financial powers on GeM Portal after obtaining IFA concurrence.

(b) Secondary Buyer: One or more Secondary Buyers can be created by the Primary buyer. It is the Secondary Buyer who originates/initiates Proposal files on GeM Portal.

(c) IFA: The CGDA office issues the GeM user IDs to the IFAs. This GeM Id of IFA has to be mapped by the respective CFA/Primary Buyer for the purpose of obtaining online IFA concurrence on GeM Portal.

(Note: Secondary Buyer **cannot** map IFA on GeM portal)

(ii) Flow of files in IFA-CFA integration module on GeM portal:

(a) Secondary Buyer forwards the procurement proposal files with duly supported requisite documents online on GeM Portal to the IFA associated and mapped with the Primary Buyer.

(b) After IFA concurrence, the file goes directly in the GeM ID of Primary Buyer/CFA (who has already mapped the IFA).

However IFA may also return the file to the Secondary Buyer with his remark for additional documents/clarification. Secondary Buyer may again submit the file to IFA with supplementary information.

(c) On receipt of the file from IFA, the Primary Buyer/CFA sanctions/approves the proposal.

Remark: In the cases where the Primary Buyer is not the CFA, the case file shall be forwarded physically/in offline mode to the respective CFA. In such cases, the CFA shall send case file physically/offline to the IFA associated with him/her for obtaining financial concurrence. After tendering financial concurrence, IFA shall send the case file back to the CFA for final sanction/approval. After final approval, CFA will send back the case file to the primary buyer for further course of action.

4. The issues raised by the CEs/CFAs of MES have been examined in accordance with the guidelines issued by the GeM and are clarified as under:

(i) The CE/CWE/GE/AGEs (I) to whom the financial power has been delegated (vide revised Table 'B' of RMES circulated by the MoD DMA D (Works-III) under letter No.16(04/2023/DMA(Works-III) dated 24 March 2023) shall register himself/herself as Primary Buyer.

(ii) It has been observed from the references received from the CEs/CWEs of MES that GE/AGEs(I) have been registered as Secondary Buyer for his/her CE/CWE. However, for the powers delegated to GE/AGEs(I), GE/AGEs(I) are the CFAs and they have to register himself/herself as Primary Buyer on GeM Portal.

This clarification is in line with the email reply of the GeM team that "Primary Buyers may be increased. Number of IFAs mapped to one Primary Buyers cannot be changed."

(iii) After registering on GeM portal as Primary Buyer/CFA, GE/AGEs(I) will create Secondary Buyer under him and will also map the IFA associated with him/her.

(iv) The mapping of IFA(Works) with each CEA/CFA of MES organization has already been notified vide CGDA Office Order dated 31.03.2023 & subsequent orders. From the mapping of IFAs (Works) with CFAs of MES and role of Primary Buyer on GeM Portal, it is evident that the CEAs/CFAs being a Primary Buyer can obtain financial advice/concurrence from IFA(Works) who is associated with him/her only.

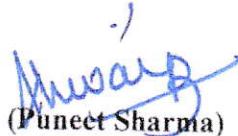
5. Further, in the cases of absence of the incumbent IFA(Works) due to transfer/leave/temporary duty etc., the officer who has been nominated as the Link Officer by the competent authority, shall function as IFA(Works) to the respective MES establishment.

IFA GeM user ID shall remain the same and shall be assigned to the Link Officer of the IFA by the IFA Wing of CGDA Office.

6. In this regard, GeM has also clarified and suggested the way to resolve the issue is attached as **Annexure-A**.

7. The contents of this letter may also be shared with CEA/CFA/Establishments of MES associated with you for their information and necessary action please.

This issue with the approval of Jt.CGDA(IFA)


(Puneet Sharma)
Sr. Dy CGDA(IFA)

GeM Clarification issued under email dated 10.10.2023

- I. As per GeM implementation of IFA module, respective buyer's HOD/primary user's approval is required post IFA concurrence in case primary user is the CFA for the said case.
- II. In case, Primary user is not the CFA, it is mentioned that primary user may seek, higher CFA's approval offline and approve the case on behalf of CFA by uploading the offline approval on GeM portal and buyer may proceed with the procurement post primary user approval.
- III. As per attached letter, It is understood that in current setup for GeM procurements for the organization, CE has been registered as primary user hence all cases are being sent to CE.
- IV. For resolution of challenges faced by MES, it is recommended that **GE, AGE's may register as primary user and cases within powers of GE/AGE may be processed through that account. In such setup, CE approval will not be required.**
- V. Further it is recommended that, a separate account may be registered with CE as primary user and buyers registered under GE/AGEs may also register under CE and that account may be used for procurements where CE approval is required.