150 YEARS OF CELEBRATING THE MAHATMA

Through Website

No. IT&S/III/WAN-NOC-SOC/2024   Date: 17-01-2024

To

All sections of Main Office
All sub offices under the aegis of CDA (Army) Meerut

Sub: Implementation of Security Policy in the computers connected to DAD WAN.

Of late, numerous circulars/advisories have been issued by HQrs Office to enhance security of internet-connected computers and avert cyber security-related incidents. Now, keeping in view the security of computers that are connected to DAD WAN, a copy of HQrs Office letter No. IT-8060/WAN/Security dated 05.01.2024 along with related Annexures is hereby forwarded for perusal and strict compliance by all.

This is issued with the approval of CDA.

Encl: As stated above.

Sr. AO (IT&S)

"हर काम देश के नाम"

रक्षा लेखा महानियंत्रक

उलन बटार रोड, पालम, दिल्ली छावनी-110010

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No.IT-8060/WAN/Security   Dated: *05*.01.2024

To,

     All the PCsDA/CsDA

Sub: Implementation of security policy in the computers connected on DAD WAN.

     It has been observed that some computers connected to DAD WAN are not following the security policies designed for DAD WAN like non-installation of Desktop Agent & Antivirus, presence of unwanted software etc.

2   To enhance the security of the IT assets on DAD WAN, it has been decided to implement following measures:

    i.   **Dual Network**: In no case, a computer should be connected to both internet and WAN.

    ii.   **Migration**: If a computer which is on internet is to be connected to WAN, it should be formatted first. Then, after installation of operating system and OS updation, the computer can be connected to WAN. Thereafter, NOC SOC softwares (agent and antivirus) are to be installed in liaison with NOC SOC team. NOC SOC team may be contacted for the same. Their contact details are attached as annexure 'B'.

    iii.   **Antivirus**: It has also been observed that some offices are using antivirus other than that of NOC SOC. The antivirus provided with the NOC SOC solution is to be utilised.

iv. **Firewall**: Some offices are using firewalls on WAN connected computers. This is not recommended as the security aspects are managed through NOC SOC. It is advised that firewalls for WAN connected PCs are not to be procured.

v. **Application installation**: An FTP server is being maintained by HQrs NOC SOC team wherein all the necessary softwares are available. It is requested to install the softwares on WAN connected computers through this server only. A request for providing additional software may be made to this office duly justifying the requirement. If feasible, the same will be provided.

vi. **Migration of computers**: Computers are not to be migrated from WAN to internet without informing the NOC SOC team. The team will remove the NOC SOC software from the computer after approval from HQrs IT&S wing.

vii. **Formatting of computer**: Before formatting a computer, the office will inform the NOC SOC team and the team will remove the software. In case, a computer crashes on itself, the office should inform the NOC SOC team and team will re-install the softwares(agent & antivirus) after operating system is re-installed on that computer.

viii. **Replacement**: As and when an old computer is replaced, the office will inform the NOC SOC. The team will un-install the software on old computer and will install the same on new computer.

ix. **IP Address change**: It has been observed that sometimes the IP address assigned to a WAN PC is changed, this creates reconciliation issues in the reports generated by the NOC SOC team. Therefore, it is advised that the change of IP address of a WAN PC may be avoided. If a PC is to be formatted due to OS crash or technical reason etc, it should be given the same IP address as assigned earlier. Giving standard rights on the PC to a user will avoid the issue of change of the address by the user
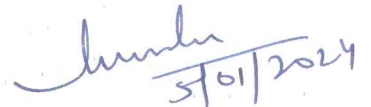
himself. Therefore, the users of the computer may not be given Administrative rights.

A FAQ related to above cited policies is attached for reference as annexure 'A'. Contact details of NOC-SOC team are attached as annexure 'B'.

3   It has also been decided that from now onwards, the systems without NOC SOC agents are not to be a part of DAD WAN network. Therefore, it is advised to get the agent installed in all the WAN connected computers. In case, the computer is not of required configuration, the same may be removed from WAN and the matter may be taken up for replacement with a new system. Proposal for the same may be forwarded in proper manner with statement of case.

4   A NOC team headed by an officer (not below the level of Group officer) may be formed in your office. The team will be responsible for monitoring the implementation of above mentioned policies. The team will also liaise with this office in the matter related to NOC SOC and security policies.

Action taken report in the matter may please be forwarded to this office.

5/01/2024

(Himanshu Shankar)
Jt. CGDA(IT) & CISO (CGDA)

Frequently Asked Questions

SNo	Query	Answer
1	How to transfer the data between two WAN connected computers	For transferring the data among the WAN connected IP messenger tool available on NOC-SOC server(http://10.51.174.198/).
2	How to transfer the data from internet connected computer to a WAN computer and vice-versa	The same can be done through the briefcase utility of NIC email id as NIC email is available on DAD WAN as well. The briefcase can hold upto 1 GB of data. It may be ensured that once the data has been copied on the destined computer, the same is deleted from briefcase as well as its trash.
3	How to install a software on a WAN connected computer as USB, DVD/CD ROM are disabled.	A repository of software(http://10.51.174.198/) has been made in this office which is available on WAN. General purpose software like open office, adobe reader, browser etc are available on the server. In case, an office requires specific software, a formal request may be sent to this office for necessary action in the matter.
4	What is the process, if a PC on a WAN is to be connected on internet.	The matter may be taken up with HQrs WAN team with a formal letter duly signed by the Nodal officer stating the reason for shifting. The NOC SOC team of HQrs office will then liaise with the concerned office for the necessary action. The data available in the system may be moved to another system of WAN before connecting it to internet.
5	If a WAN connected PC require some updation in OS due to any reason.	The case may be sent to HQrs office duly stating the requirement for necessary action at this end.

Annexure 'B' to HQrs letter No.IT-8060/WAN/Security   Dated: 05.01.2024

Contact details of HQrs NOC-SOC team

Phone: 011-25665791, 7827989291,

Email: cgdanocsoc.dad@gov.in